

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday September 18, 2018

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

### I.) ROLL CALL

**Present:** Trustees Tony Berardi, Grant Hackney, Ben Koch

**Absent:** Trustees Mary Eschelbach and Mark Rich

**Also Present:** PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

### II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Berardi seconded the motion to approve the Consent Agenda as presented.

#### On roll call the vote was:

**Ayes:** 4 – Berardi, Hackney G, Koch, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Eschelbach, Rich. There being four affirmative votes...**Motion Carried.**

### III.) PUBLIC COMMENT

Pastor Steve Evans from the Baptist Church informed the board that the church has been donated a motorized cart that can be loaned out to any one who may need it.

### IV.) REPORTS

A. **Public Works Department** – PWS Robertson reported that the painting of the village hall has been started.

B. **Planning/Zoning Board of Appeals** – None

C. **Police Chief** – Monthly report was presented.

D. **Engineer** – None.

E. **Attorney** – None.

### V.) OLD BUSINESS

Trustee Hackney moved, and Trustee Koch seconded the motion to approve the final pay request from Albrecht Well Drilling in the amount of \$18,510.00.

#### On roll call the vote was:

**Ayes:** 4 – Berardi, Hackney G, Koch, Hackney J

**Nays:** 0 – None.

**Absent:** 2 – Eschelbach, Rich. There being four affirmative votes...**Motion Carried.**

No action was taken on the Treatment Plant #2 project.

No action was taken on the community center project.

Attorney McGrath updated that board on the creation of the new TIF district. He and the engineer are currently working on establishing the blight status.



**Village of Deer Creek**  
**Committee Meeting Minutes**  
October 15, 2018 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Tony Berardi, Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent: None.

Also: Village President Jim Hackney, PWS Gordon Robertson, Chief Potts, Engineer Duane Yockey, Jeff Rogers, and Lori Lewis

**Police**

- Chief Potts informed the committee that he met with the Mackinaw Police Chief regarding the possible hiring of a school resource officer starting the next school year. In order for the officer to have police powers within the Deer Creek school, an intergovernmental agreement would be needed.

**Street**

- None.

**Water**

- Engineer Yockey reported that a review letter has been received from the IEPA regarding the water treatment plant. Additional information was requested and has been submitted, including the need for a hydrant between the well and the treatment building and an eye wash station. The hydrant was discussed, and GA Rich will be asked to add it to their proposed costs. Updated specifications and drawings were presented. President Hackney stated that the cost of the building shell seemed high and additional cost estimates would be obtained.

**Sewer**

- President Hackney asked about the use of ejector pits on private properties and who the responsible party would be if the line for the pit was ran across village right-of-way.
- The 5 hp pump has been looked at by Foremost and it does not appear cost effective to repair it. Replacement costs are being obtained.

**Park & Community Events**

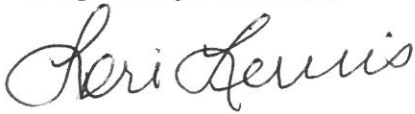
- Construction should begin on the community center next week. The committee scheduled a ground-breaking ceremony for Saturday morning at 9:00 a.m. The ground will need to be treated for termites at the foundation.
- The park pavilion is finished except for sealing the concrete and finishing the dirt work around it. There is an event scheduled for this coming weekend. The committee recommends not opening up the pavilion because of the mud and concrete not being sealed. It will remain fenced off.

**Finance, Administration & Development**

- The committee reviewed and discussed the annual TIF reports.
- An estimate for the furnace for village hall was received from Grayco Heating and Cooling in the amount of \$4,525.28. It was recommended to obtain a couple of additional estimates to compare.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis  
Recording Secretary  
Village Clerk

Village of Deer Creek  
P.O. Box 38  
Deer Creek, IL 61733

Public Works Department Monthly Report  
October 2018

To: Village President and Board of Trustees

RE: Monthly operations of the Public Works Department including completed projects, those currently in progress and future jobs.

**Water and Sewer Department:**

- A. Finished projects-
  - 1. Update water map
- B. Current projects-
  - 1. Lagoon manhole replacements, Titan is working on this
  - 2. Titan making new pump upper lift brackets
  - 3. Curb box inspections, inspected/repared 243, 11 to fix, 0 left to inspect
  - 4. Moving water meter readers, making a new map, 80% done
  - 5. New water well 157ft deep
  - 6. Move water meter readers 37 to do 13 done
- C. Future projects-
  - 1. Tree root in sewer repair
  - 2. Sanitation manhole water infiltration repairs, map done
  - 3. Exercise water main valves, manhole inspections
  - 4. Replace water main 1<sup>st</sup> and Logan

**Street Department:**

- A. Finished Projects-
  - 1. Cut down 4 trees
  - 2. Park flower box
  - 3. Spray patch roads
- B. Current Projects-
  - 1. Culvert clean outs done up to Park Ave
  - 2. Sweep streets
  - 3. Trim town trees
  - 4. Sidewalk repair
  - 5. Solar install
  - 6. Park bathroom paint (95% done)
  - 7. Pavilion finish landscaping
  - 8. Town hall paint (weather stopped us)
- C. Future Projects-
  - 1. Christmas lights, new power drops
  - 2. Park sign
  - 3. Pavilion plaque
  - 4. Install park swings
  - 5. Snow equipment prep
  - 6. Aluminum can bin
  - 7. Old water tower lot filled
  - 8. Mulch park

Respectfully submitted,



Gordon Robertson  
Superintendent of Public Works

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

Report information generated from 09/01/2018-09/30/2018

**GENERAL FUND**

Beginning Balance	66,459.32
Tax Receipts	50,378.68
Police Revenue	8,510.87
Payroll Transfer	6,000.00
Additional Income	1,340.00
Interest	7.04
Payroll	(23,497.60)
Warrants (Bills Paid)	(18,644.24)
Ending Balance	<u><u>90,554.07</u></u>

**OPERATIONS & MAINTENANCE FUND**

Beginning Balance	1,339.05
Transfer from W&S Fund	10,000.00
Interest	0.21
Payroll Transfer	(6,000.00)
Warrants (Bills Paid)	(3,658.45)
Deposit Refunds	(59.25)
Ending Balance	<u><u>1,621.56</u></u>

	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
<b><u>ADDITIONAL FUNDS</u></b>					
General Savings	163,926.10	0.00	0.00	41.32	163,967.42
Community Center Savings	1,515.46	0.00	0.00	0.38	1,515.84
General CD (comm center)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	3,283.78	13,194.48	10,000.00	0.29	6,478.55
Depreciation Checking	26,334.15	0.00	0.00	3.03	26,337.18
Special Tax Allocation Fund Checking	409,660.14	155,876.27	26,120.49	388.08	539,804.00
Motor Fuel Tax Checking	36,721.32	1,538.92	0.00	1.55	38,261.79
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95
CDAP Grant Checking	50.00	0.00	50.00	0.00	0.00

**TOTAL CASH ASSETS**

Current Month:	918,408.52
Previous Month:	759,157.81

Prepared By:  
 Lori Lewis

# Village of Deer Creek

## Bills Paid & Payable Report

October 2018

### General Fund

Ag-Land	fuel	224.71
Ameren IL	park	38.48
Ameren IL	village hall	204.09
Ameren IL	street lights	252.49
Blue Cross/Blue Shield IL	Rogers	498.00
Delta Dental	1/2 dental/vision insurance	109.68
FJT Office Supplies		41.78
Courier Newspapers	election notice	48.16
Lewis, Yockey & Brown		570.00
Lewis, Yockey & Brown	new TIF	3,628.75
CDS Leasing	copier agreement/toner	150.00
Area Recycling		
NAPA Auto Parts		178.33
Markley's Pest Elimination Services	monthly	30.00
Earlybird Feed & Fertilizer		51.87
Sherwin-Williams	paint for village hall	530.75
RP Lumber		123.08
McGrath Law Office		368.00
Mediacom	internet	62.49
Verizon Wireless		105.62
Frontier		102.80
	Total general expenses:	<u>7,319.08</u>

### Police Expenses

Ag-Land	fuel	798.98
Ameren Illinois	office	
Mediacom	phone	37.63
IL Association of Chiefs of Police	membership	110.00
Municipal Electronics Division, LLC	radar certification	130.00
Schrock Repair	2017 Explorer	73.96
Peoria Plaza Tire	2017 Explorer	149.15
Ragan Communications, Inc.	monthly	44.07
Woodcom		473.00
Verizon	aircards for squads @ 36.01 ea	108.03
Verizon Wireless		105.61
	Total police expenses:	<u>2,030.43</u>

**Total General Fund Expenses:** 9,349.51

# Village of Deer Creek

## Bills Paid & Payable Report

October 2018

### Operations & Maintenance

Ag-Land	fuel	224.71
Ameren Illinois	water tower	41.42
Ameren Illinois	lagoon	
Ameren Illinois	pumphouse	
Delta Dental	1/2 dental/vision insurance	109.69
SJ Smith		19.15
Hawk Attollo	monthly power purchase	130.60
Nena Hardware		16.04
Sherwin-Williams		530.75
PDC Laboratories	water & sewer tests	176.40
Nicor	lagoon building	101.36
VODC General Fund	payroll transfer	6,359.34
	<b>Total O&amp;M Expenses:</b>	<u><u>7,709.46</u></u>

### Credit Card Charges

USPS	11.41
Payroll Subscription	650.00
Website	179.40
Material Supplies	1,001.08
Police	19.09
	<u><u>1,860.98</u></u>

### TIF

Lewis, Yockey & Brown	Well #5	380.00
Lewis, Yockey & Brown	Treatment Plant #2	783.95
		<u><u>1,163.95</u></u>

### Bills Paid

Kern Construction & Remodeling LLC	final - pavilion	19,470.00
USPS	newletters	135.36
USPS	water bills	118.65
SENSAPHONE	alarm dialer	70.12

### Trustees

Berardi, Tony	90.00
Eschelbach, Mary	105.00
Hackney, Grant	135.00
Koch, Ben	60.00
Rich, Mark	105.00
Hackney, Jim	225.00
Lewis, Lori	300.00



10/15/18

**Deer Creek General Fund  
Payroll Summary  
September 2018**

	Hours	Sep 18
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Clerk/Collector	120	2,586.54
Police Chief	160	3,673.08
Hourly	42.75	427.50
Maintenance - General	277	3,959.00
Maintenance - O&M	317.5	4,614.15
Maintenance - OT		0.00
Police	286.5	4,837.50
Police Training		0.00
Vacation Hourly Rate	21.5	385.25
	1,225.25	20,483.02
<b>Adjusted Gross Pay</b>	1,225.25	20,483.02
<b>Taxes Withheld</b>		
Federal Withholding		-2,123.00
Medicare Employee		-296.99
Social Security Employee		-1,269.97
IL - Withholding		-1,013.90
Medicare Employee Addl Tax		0.00
		-4,703.86
<b>Total Taxes Withheld</b>		-4,703.86
<b>Deductions from Net Pay</b>		
Child Support		-127.70
		-127.70
<b>Total Deductions from Net Pay</b>		-127.70
<b>Net Pay</b>	1,225.25	15,651.46
<b>Employer Taxes and Contributions</b>		
Medicare Company		296.99
Social Security Company		1,269.97
IL - Unemployment Company		37.56
		1,604.52
<b>Total Employer Taxes and Contributions</b>		1,604.52

Deer Creek General Fund  
 Income Details  
 September 2018

	Sep 18	May - Sep 18
<b>Income</b>		
Interest	7.04	117.19
Liquor License Fees	625.00	1,675.00
Misc. Income	50.00	210.00
Payroll Transfer	6,000.00	28,437.67
Permits and Fees	75.00	2,403.27
Recycling	0.00	3,818.13
Special Projects Income	590.00	740.00
<b>Tax Receipts</b>		
Income Tax	4,320.64	28,894.25
Local Use Tax	1,697.44	7,780.46
Replacement Tax	0.00	484.05
Sales Tax	4,549.01	30,208.63
<b>Tazewell County</b>		
Corporate	29,892.24	64,551.01
Road and Bridge	1,806.16	4,447.47
<b>Total Tazewell County</b>	31,698.40	68,998.48
<b>Woodford County</b>		
Corporate	2,880.92	6,956.51
Road and Bridge	199.27	538.84
<b>Total Woodford County</b>	3,080.19	7,495.35
Utility Tax	2,284.14	11,267.11
Utility aggregate	511.48	1,063.95
Video Gaming Tax	1,312.67	5,419.99
Simplified Telecomm. Tax.	924.71	4,804.40
<b>Total Tax Receipts</b>	50,378.68	166,416.67
<b>Police Department</b>		
<b>Fine Income</b>		
Drug Enforcement/DUI	0.00	21.00
Goodfield Reimbursed Fines	0.00	741.71
Tazewell County Fines	0.00	337.63
Woodford County Fines	1,153.87	7,351.46
Vehicle Fund	80.00	421.50
<b>Total Fine Income</b>	1,233.87	8,873.30
Goodfield Contract	7,072.00	35,360.00
Ordinance Violations	200.00	900.00
Police Reports	5.00	50.00
<b>Total Police Department</b>	8,510.87	45,183.30
<b>Total Income</b>	66,236.59	249,001.23
<b>Expense</b>	0.00	0.00
<b>Net Income</b>	<b>66,236.59</b>	<b>249,001.23</b>