

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday November 20, 2018

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent: Trustee Tony Berardi

Also Present: PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Koch seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes... **Motion Carried.**

III.) PUBLIC COMMENT

None.

IV.) REPORTS

A. **Public Works Department** – No action was taken on the purchase of the 5hp pump. Additional information is being gathered.

B. **Planning/Zoning Board of Appeals**

1. Trustee Hackney moved, and Trustee Koch seconded the motion to reappoint Duane Surels and Mary Eschelbach to the Zoning Board of Appeals, each for a term of 5 years, terms expiring May 2023.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes... **Motion Carried.**

2. Trustee Koch moved, and Trustee Hackney seconded the motion to approve the vacation plat for the utility easements between the two properties owned by Aunt Em's at 405 E First Avenue.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes... **Motion Carried.**

The board discussed the request from Donna and Joe Cimono to subdivide and rezone a part of the property in the 600 block of W. First Avenue. This property is currently zoned B-1, Business and Commercial use. The Cimono's would like to subdivide the property, leaving the Right-of-Way for street and utilities and rezone the north side of the property R-1 as they plan to build a house on it. Trustee Eschelbach expressed her concerns and disapproval about the construction of a plumbing business on the south side of the ROW, but that is an acceptable use for the way the property is currently zoned. A final plat has not yet been presented.

Trustee Koch moved, and Trustee Rich seconded the motion to approve the waiver of the preliminary plat and to approve the final plat and rezoning of the north side of the property owned by Donna and Joe Cimono in the 600 block of E. First Avenue to R-1, Single-family residential, contingent upon receipt of the appropriate and correct final plat.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes...**Motion Carried.**

C. **Police Chief** – Monthly report was presented. The board discussed briefly the informal request by Jimmie Moore of Nana's to be allowed to reduce his business hours and to only be open for pool tournaments. Options discussed included rescinding Ordinance 617, which set a minimum number of hours liquor license holders must be open each week. At this time, an ordinance will be prepared, and this item will be added to next month's agenda.

D. **Engineer** – None.

E. **Attorney** – None.

V.) OLD BUSINESS

The stakes have been placed for Treatment Plant #2 project.

Work on TIF #2 is still in process. Attorney McGrath informed the board that the engineer did not certify the Schlueter (Cimono) property because the conditions in which the TIF might be created must be present throughout the entirety of the area and the connection via the railroad disqualifies this condition. The qualifying conditions are the severe drainage issues in the Wurmnest Subdivision.

The trusses have been set on the community center building.

VI.) NEW BUSINESS

Trustee Rich moved, and Trustee Hackney seconded the motion to adopt Ordinance 655 which sets the 2019 tax levy amount at \$80,000. This amount is less than the 5% increase therefore a Truth in Taxation hearing is not required.

On roll call the vote was:

Ayes: 5 – Eschelbach, Hackney G, Koch, Rich, Hackney J

Nays: 0 – None.

Absent: 1 – Berardi. There being five affirmative votes...**Motion Carried.**

Trustee Koch moved, and Trustee Eschelbach seconded the motion to appoint Jodi McMahon as the Village Treasurer, term beginning immediately and ending April 30, 2019.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes... **Motion Carried.**

At this time, the board briefly discussed the need to hire a new auditor. Long-time auditor John Grimes is no longer performing audits. The clerk will look to obtain proposals from CPAs prior to next meeting.

VII.) CALENDAR ITEMS

Committee Meetings	December 17	6:00 p.m. at village hall
Regular Village Board	December 18	7:00 p.m. at village hall
Breakfast with Santa	December 8	9 to 11 a.m. at village hall

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Eschelbach moved, and Trustee Koch seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:49 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 11/01/2018-11/30/2018

GENERAL FUND

Beginning Balance	58,183.08
Tax Receipts	46,722.39
Police Revenue	9,543.90
Payroll Transfer	6,322.27
Additional Income	1,033.42
Interest	122.13
Payroll	(27,688.54)
Warrants (Bills Paid)	(25,399.21)
Ending Balance	<u><u>68,839.44</u></u>

OPERATIONS & MAINTENANCE FUND

Beginning Balance	2,007.02
Transfer from W&S Fund	16,720.00
Interest	0.19
Payroll Transfer	(6,322.27)
Warrants (Bills Paid)	(10,417.89)
Deposit Refunds	0.00
Ending Balance	<u><u>1,987.05</u></u>

<u>ADDITIONAL FUNDS</u>	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
General Savings	163,967.42	0.00	0.00	0.00	163,967.42
Community Center Savings	1,515.84	0.00	0.00	0.00	1,515.84
General CD (comm center)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	9,010.02	11,285.66	15,000.00	0.49	5,296.17
Depreciation Checking	29,340.28	0.00	1,720.00	4.18	27,624.46
Special Tax Allocation Fund Checking	426,086.53	26,635.17	152,262.23	335.81	300,795.28
Motor Fuel Tax Checking	39,548.98	1,686.63	0.00	1.67	41,237.28
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95

TOTAL CASH ASSETS

Current Month:	661,131.05
Previous Month:	779,527.28

Prepared By:
 Jodi McMahon

Village of Deer Creek

Bills Paid & Payable Report

December 2018

General Fund

Ag-Land	fuel	608.68
Ameren IL	park	49.52
Ameren IL	village hall	145.08
Ameren IL	street lights	269.74
Blue Cross/Blue Shield IL	Rogers	498.00
Delta Dental	1/2 dental/vision insurance	109.68
Getz Fire Equipment	annual service	117.50
Miller Materials	CA6	292.95
Lewis, Yockey & Brown		95.00
Lewis, Yockey & Brown	new TIF	745.00
Elias, Meginnes & Seghetti, P.C.	new TIF	360.00
CDS Leasing	copier agreement/toner	150.00
Area Recycling	2 pickups plus market	588.04
Mathis Kelley		101.48
Markley's Pest Elimination Services	monthly	30.00
Tri-County Mower		131.46
Nena Hardware		41.01
McGrath Law Office		
Mediacom	internet	62.49
Verizon Wireless		105.90
Frontier		103.96
	Total general expenses:	<u>4,605.49</u>

Police Expenses

Ag-Land	fuel	1,024.17
Ameren Illinois	office	171.07
Mediacom	phone	37.63
LCD Uniforms	2 vests - Mullens, Bridges	1,500.00
Schrock Repair	1/2 2-ton	395.54
Schrock Repair	2013 Explorer	80.86
Schrock Repair	2017 Explorer	571.92
TC3	quarterly dispatch	1,419.25
Ragan Communications, Inc.	monthly	44.07
Woodcom		473.00
Verizon	aircards for squads @ 36.01 ea	108.03
Verizon Wireless		105.90
	Total police expenses:	<u>5,931.44</u>

Total General Fund Expenses: 10,536.93

Village of Deer Creek
Bills Paid & Payable Report
December 2018

Operations & Maintenance

Ag-Land	fuel	608.68
Ameren Illinois	water tower	41.19
Ameren Illinois	lagoon	33.14
Ameren Illinois	pumphouse	171.08
All Small Engine Repair	inspection	28.00
Delta Dental	1/2 dental/vision insurance	109.69
Hawk Attollo	monthly power purchase	67.56
Schrock Repair	1/2 2-ton	395.53
Martin Equipment		44.15
PDC Laboratories	water & sewer tests	157.90
Nicor	lagoon building	194.39
VODC General Fund	payroll transfer	6,268.91
	Total O&M Expenses:	<u>8,120.22</u>

Credit Card Charges

Office	
Material Supplies	
Police	
	<u>0.00</u>

TIF

Lewis, Yockey & Brown	Treatment Plant #2	2,003.00
Kern Construction	community center	25,000.00
		<u>27,003.00</u>

Bills Paid

Jodi McMahon (Walmart purchase)	Christmas decorations	104.56
Buddies Restaurant & Bar	Christmas dinner	891.00
USPS	water bills	119.70

12/13/18

Deer Creek General Fund
Payroll Summary
November 2018

	Hours	Nov 18
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	7,586.54
Police Chief	160	3,673.08
Hourly	41.5	415.00
Maintenance - General	263	3,892.50
Maintenance - O&M	302.5	4,530.15
Maintenance - OT	4.5	123.21
Police	327.75	5,496.88
Police Training		0.00
Vacation Hourly Rate	2.5	43.75
Total Gross Pay	1,221.75	25,761.11
Adjusted Gross Pay	1,221.75	25,761.11
Taxes Withheld		
Federal Withholding		-2,644.00
Medicare Employee		-373.53
Social Security Employee		-1,597.20
IL - Withholding		-1,275.19
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		-5,889.92
Deductions from Net Pay		
Child Support		-106.59
Total Deductions from Net Pay		-106.59
Net Pay	1,221.75	19,764.60
Employer Taxes and Contributions		
Medicare Company		373.53
Social Security Company		1,597.20
IL - Unemployment Company		37.39
Total Employer Taxes and Contributions		2,008.12

Deer Creek General Fund
 Income Details
 November 2018

	Nov 18	May - Nov 18
Income		
Interest	122.13	246.40
Liquor License Fees	0.00	1,675.00
Misc. Income	95.49	305.49
Payroll Transfer	6,322.27	41,119.28
Permits and Fees	907.93	3,316.20
Recycling	0.00	3,818.13
Special Projects Income	30.00	870.00
Tax Receipts		
Income Tax	4,836.41	40,445.75
Local Use Tax	1,566.03	10,993.15
Replacement Tax	0.00	667.77
Sales Tax	6,221.58	42,837.91
STAF Income	25,325.04	25,325.04
Tazewell County		
Corporate	4,658.93	69,209.94
Road and Bridge	119.69	4,567.16
Total Tazewell County	4,778.62	73,777.10
Woodford County		
Corporate	482.36	7,438.87
Road and Bridge	8.66	547.50
Total Woodford County	491.02	7,986.37
Utility Tax	1,946.79	15,597.74
Utility aggregate	0.00	1,310.15
Video Gaming Tax	659.87	7,222.46
Simplified Telecomm. Tax.	897.03	6,639.10
Total Tax Receipts	46,722.39	232,802.54
Police Department		
Fine Income		
Drug Enforcement/DUI	0.00	21.00
Goodfield Reimbursed Fines	36.71	897.42
Tazewell County Fines	24.48	362.11
Woodford County Fines	2,191.21	10,583.34
Vehicle Fund	214.50	696.00
Total Fine Income	2,466.90	12,559.87
Goodfield Contract	7,072.00	49,504.00
Ordinance Violations	0.00	1,300.00
Police Reports	5.00	55.00
Total Police Department	9,543.90	63,418.87
Total Income	63,744.11	347,571.91
Expense	0.00	0.00
Net Income	63,744.11	347,571.91

Village of Deer Creek
Committee Meeting Minutes
December 18, 2018 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Tony Berardi, Mary Eschelbach, Grant Hackney, Mark Rich

Absent: Ben Koch

Also: Village President Jim Hackney, PWS Gordon Robertson, Chief Potts, Jeff Rogers, and Lori Lewis

Police

- The committee heard that Nana's liquor license has expired. The recommendation will be to rescind Ordinance 617 regarding the hours of operation for dealers in intoxicating liquor. If Nana's decides to apply for license at a later date for pool tournaments only, that will be addressed at that time.
- Chief Potts has been appointed to the TC3 board.
- Chief Potts updated the committee on some concerns regarding Goodfield and the possibility of them considering their own police department after the next election.

Street

- None.

Water

- Treatment plant update: Building construction costs have been addressed including costs and the water main is in.

Sewer

- The committee reviewed the quotes for the 5hp pump for the wet well. Prices were received as follows:
 - Foremost: \$10,253
 - Loos Service & Supply: \$6,583.33
 - IL Electric Works: Fairbanks Morse - \$12,780; Ebara - \$3,982.80
 - Utility Pipe Sales: \$3,966.92 (33' cord)

Titan is supposed to be fabricating the guide rail.

Park & Community Events

- Community center update: plumbing has been roughed in, electric started. The committee will recommend the purchase of the generator at a cost of \$5375. Kitchen layout was discussed.

Finance, Administration & Development

- Auditor proposals were reviewed:
 - Ginoli & Company: 3-year \$5250, \$5400, \$5550
 - Phillips, Salmi & Associates: 3-year \$7300, \$7550, \$7800
 - Wolf Tesar & Company: \$7000 to \$9000 range for 2019
 - Koch Consultants: \$10,000

The committee will recommend approving the proposal from Ginoli & Company for the 3-year term.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis
Recording Secretary
Village Clerk