

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday May 16, 2023

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK COMMUNITY CENTER.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) **ROLL CALL**

Present: Trustees Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

Absent: None

Also Present: PWS Gordon Robertson, Jeff Rogers, Clerk Lori Lewis

Special Business: Appointment and swearing in of trustees.

Trustee Hackney moved, and Trustee Kraemer seconded the motion to appoint Judy Cremeens as village trustee for a term of four months.

On roll call the vote was:

Ayes: 4 – Hackney, Lee Berardi, Kraemer, Smith

Nays: 0 – None

There being four affirmative votes...**Motion Carried**

At this time, newly elected trustee Josh Rossman and Judy Cremeens were sworn in by Clerk Lewis.

II.) **APPROVAL OF CONSENT AGENDA**

Trustee Kraemer moved, and Trustee Cremeens seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 6 – Cremeens, Hackney, Lee Berardi, Kraemer, Rossman, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

III.) **PUBLIC COMMENT** – None

IV.) **REPORTS**

A. **Public Works Department** – It was reported that the only tree that may interfere with utility lines is at Main and McKinley. Time frames for Ameren to do their trimming will be checked on and, if possible, allowing them to trim this tree first may save on costs for removal. The other trees will be scheduled as soon as possible.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – None.

V.) **OLD BUSINESS** – Still waiting on the letter from IDOT to proceed with the Main Street reconstruction project.

VI.) **NEW BUSINESS** –

Trustee Hackney moved, and Trustee Kraemer seconded the motion to rescind the contract for services with the Village of Goodfield for police protection due to their lack of communication and notification from the Woodford County sheriff that we have no jurisdiction in Goodfield at this time.

On roll call the vote was:

Ayes: 6 – Cremeens, Hackney, Lee Berardi, Kraemer, Rossman, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Trustee Cremeens moved, and Trustee Smith seconded the motion to approve a grant in the amount of \$1000 to James McGrew, Madison Street Hot Rods, to help with the expenses of the annual cruise-in.

On roll call the vote was:

Ayes: 6 – Cremeens, Hackney, Lee Berardi, Kraemer, Rossman, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Trustee Hackney moved, seconded by Trustee Cremeens to approve the Treasurer’s Certification of Estimated Revenues for fiscal year 2024.

On roll call the vote was:

Ayes: 6 – Cremeens, Hackney, Lee Berardi, Kraemer, Rossman, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Trustee Hackney moved, and Trustee Kraemer seconded the motion to approve and authorize the village president to sign the letter of engagement with Ginoli & Company for audit services for fiscal year 2023 in the amount of \$5,800.

On roll call the vote was:

Ayes: 6 – Cremeens, Hackney, Lee Berardi, Kraemer, Rossman, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

VII.) **CALENDAR ITEMS**

Committee Meetings	June 19	6:00 p.m. at village hall
Regular Village Board	June 20	7:00 p.m. at village hall
Senior Lunch (open to the public)	May 23	11:30 a.m. at community center

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Hackney moved, and Trustee Kraemer seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:18 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis
Village Clerk

Village of Deer Creek
Committee Meeting Minutes
June 19, 2023 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Josh Rossman

Absent: Jake Smith

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Chief Lewis, Clerk Lori Lewis, Jeff Rogers

Street

- Asphalt will be laid tomorrow for the Main Street reconstruction project.
- Trustee Rossman opened discussion regarding sidewalks on W Third Avenue. This has been a conversation numerous times over the years. Safety concerns expressed by families with small children and the speed of traffic were discussed. Moving the Children Playing sign from Mason and Third closer to Jackson Street may help. The decreasing the speed limit within the village limits to 20 mph was also discussed again. No recommendations were made at this time.
- No quote has been received yet for the spray patching.

Water

- The flow switch at WTP #2 failed and is now awaiting a part. WTP #1 is running this month.
- The village is providing raw water to the township for a couple of the roads that need dust settled. In exchange for the water, they will be helping with some alley/road grading this fall.

Sewer

- Sewer line cleaning has been completed for this year. There are a couple of problem areas that will need to be inspected and necessary repairs made.

Park & Community Events

- The splash pad was down briefly last month to replace a bad gfi.

Finance, Administration & Development

- The Budget and Appropriations ordinance was reviewed and the committee will recommend adoption.
- The committee heard that the first dumpster arrived this morning and within four hours was filled pretty much by one resident. The next dumpster has been ordered and will be delivered tomorrow but residents will be reminded of the purpose of this clean up week. Last year, three dumpsters were ordered and filled at a cost of about \$1,047.

Police

- Chief Lewis presented quotes to have badges and patches replaced to remove “Goodfield”. Also presented was the quote to remove “Goodfield” from the squads. Total cost is \$1,737.54. The committee will recommend this be taken care of. Village President Hackney instructed Chief Lewis to gather all badges the department currently has.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk

VILLAGE OF DEER CREEK
Monthly Treasurer's Report

Report information generated from 5/01/2023-5/31/2023

GENERAL FUND CHECKING

Beginning Balance	63,245.70
Tax Receipts	31,860.73
Police Revenue	4,825.46
Payroll Transfer	5,727.48
Additional Income	680.00
Interest	2.71
Payroll	(25,949.42)
Warrants (Bills Paid)	(32,031.73)
Ending Balance	<u><u>48,360.93</u></u>

OPERATIONS & MAINTENANCE FUND CHECKING

Beginning Balance	2,332.38
Transfer from W&S Fund	12,000.00
Payroll Transfer	(5,727.48)
Warrants	(7,480.06)
Ending Balance	<u><u>1,124.84</u></u>

<u>ADDITIONAL FUNDS</u>	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
General Savings	203,236.97	0.00	0.00	0.00	203,236.97
Water & Sewer Checking	3,084.74	16,456.18	12,000.00	0.00	7,540.92
Depreciation Checking	71,974.74	0.00	0.00	60.87	72,035.61
Police Evidence Fund Checking	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	126,319.38	2,369.72	0.00	5.42	128,694.52
CD 24-month (backhoe)	42,122.30	0.00	0.00	0.00	42,122.30

TOTAL CASH ASSETS

Current Month:	504,843.12
Previous Month:	514,043.24

Prepared By:
 Jodi McMahon

Village of Deer Creek
June 2023 Bills Paid & Payable Report

General Fund

Ag-Land	fuel	789.59
Ameren IL	park - 2 months	77.48
Ameren IL	street lights	214.10
Ameren IL/Hawk-Attollo	village hall/comm center	101.14
Blue Cross/Blue Shield IL	Rogers	612.04
BB Community Leasing Services	backhoe payment	1,437.16
Delta Dental	1/2 dental/vision insurance	119.24
Digital Copy Systems	monthly & annual contract	78.00
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless	cell phones	83.98
Frontier	office phone	131.99
Markley's Pest Elimination Services	monthly	50.00
GFL Environmental	recycling pick ups and market costs	668.89
Lewis, Yockey & Brown	Main Street	1,350.50
Courier Newspapers	zoning hearing	66.30
Send It Services	office supplies	76.85
Sunrise Supply	park and comm center supplies	156.84
Midwest Equipment	equipment mantainance	460.16
Earlybird Feed & Fertilizer	weed killer	114.95
Zehr Property Maintenance	tree removal	13,200.00
	Total general expenses:	<u><u>19,939.21</u></u>

Police Expenses

Ag-Land	fuel	614.71
Ameren IL/Hawk-Attollo	office	83.27
Markley's Pest Service	monthly	35.00
Motorola Solutions	starcom	108.00
TC3	quarterly dispatch	
Ragan Communications, Inc.	monthly	14.69
Mediacom	telephone	50.24
Verizon	aircards for squads @ 44.85 ea	132.72
Daniel Nelson	health insurance reimbursement	1,055.78
Verizon Wireless	monthly service	41.99
	Total police expenses:	<u><u>2,136.40</u></u>

Total General Fund Expenses: 22,075.61

June 2023 Bills Payable Report

Operations & Maintenance

Ag-Land	fuel	789.59
Ameren Illinois	water tower - 2 months	71.20
Ameren Illinois	lagoon	28.48
Ameren Illinois	pumphouse	255.04
Nicor	pumphouse	50.87
Nicor	lagoon	165.39
Delta Dental	1/2 dental/vision insurance	119.24
Pace Analytical Services, LLC	water & sewer testing	329.30
SJ Smith	welding supplies	18.60
VODC General Fund	payroll transfer	6,705.21
Core & Main	risers for Main St project	295.20
IRWA	dues	354.60
	Total O&M Expenses:	<u>9,182.72</u>

Credit Card Charges

postage (water bills and news)	339.57
material supplies	382.33
police (phone)	39.00
credit on software expenses	(1,619.55)
	<u>(858.65)</u>

06/13/23

**Deer Creek General Fund
Payroll Summary
May 2023**

	<u>Hours</u>	<u>May 23</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	3,500.00
Operator O&M	40	738.46
Police Chief		2,307.69
Hourly	45.75	686.25
Maintenance - General	216	4,804.00
Maintenance - O&M	216	4,804.00
Maintenance - OT	14.5	522.00
Police	223.5	5,252.25
Vacation - Police	16	376.00
Vacation Hourly Rate	8	192.00
Total Gross Pay	<u>899.75</u>	<u>23,182.65</u>
Adjusted Gross Pay	899.75	23,182.65
Taxes Withheld		
Federal Withholding		-2,801.00
Medicare Employee		-336.14
Social Security Employee		-1,437.34
IL - Withholding		-1,147.57
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		<u>-5,722.05</u>
Net Pay	<u>899.75</u>	<u>17,460.60</u>
Employer Taxes and Contributions		
Medicare Company		336.14
Social Security Company		1,437.34
IL - Unemployment Company		43.28
Total Employer Taxes and Contributions		<u>1,816.76</u>

Deer Creek General Fund
 Income Details
 May 2023

	May 23	May 23
Income		
Interest	2.71	2.71
Payroll Transfer	5,727.48	5,727.48
Permits and Fees	680.00	680.00
Special Projects (Misc) Income	500.00	500.00
Tax Receipts		
Cannabis Use	80.43	80.43
Income Tax	16,044.69	16,044.69
Local Use Tax	1,971.89	1,971.89
Replacement Tax	878.22	878.22
Sales Tax	8,005.51	8,005.51
Utility Tax / Aggregate	2,713.64	2,713.64
Video Gaming Tax	1,285.91	1,285.91
Simplified Telecomm Tax	880.44	880.44
Total Tax Receipts	31,860.73	31,860.73
Police Department		
Fine Income		
Drug Enforcement/DUI	2,232.00	2,232.00
Goodfield Reimbursed Fines	38.46	38.46
Tazewell County Fines	81.00	81.00
Woodford County Fines	2,474.00	2,474.00
Total Fine Income	4,825.46	4,825.46
Total Police Department	4,825.46	4,825.46
Total Income	43,596.38	43,596.38
Expense	0.00	0.00
Net Income	43,596.38	43,596.38