

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday March 21, 2023

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK COMMUNITY CENTER.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

Absent: None

Also Present: PWS Gordon Robertson, Interim Chief Nelson, Attorney Grant Schricker, Clerk Lori Lewis

II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Kraemer seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

III.) PUBLIC COMMENT – None

IV.) REPORTS

A. **Public Works Department** – None.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – Attorney Schricker reported that after a review of the village code, if fireworks sales were to be allowed, the code would need to be revised. It was unclear whether sales tax would be collected. Trustee Eschelbach commented that she was not in favor of allowing the sale of fireworks. A consensus of the board was taken at this time; Lee Berardi not in favor, Kraemer leaning against, Smith not in favor, Hackney is fine with it, and Cremeens stated she was on the fence.

V.) OLD BUSINESS –

Trustee Hackney moved, and Trustee Smith seconded the motion to approve the lowest responsible bid from Miller & Son Construction in the amount of \$94,705 and authorizing the village president and clerk to sign all documents necessary for this project.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

There are no updates at this time regarding the WTP #1 solar construction project.

VI.) NEW BUSINESS – None.

VII.) CALENDAR ITEMS

Committee Meetings	April 17	6:00 p.m. at village hall
Regular Village Board	April 18	7:00 p.m. at village hall
Senior Lunch (open to the public)	March 28	11:30 a.m. at community center

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Cremeens moved, and Trustee Hackney seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:13 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek
Police Committee Meeting Minutes
April 5, 2023 ~ 6:00 p.m.

The committee meeting was called to order. It was held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

Absent: Grant Hackney

Also Present: Village President Jim Hackney, Josh Rossman, Clerk Lori Lewis

The purpose of this meeting was to discuss the interviews for police chief and the results of those interviews with the committee.

Trustee Kraemer reported that four interviews were held last Thursday. All candidates were qualified to hold the position and interviewed well. After the interviews, the candidates were narrowed to two, Dan Nelson and John Lewis. The recommendation from Trustee Kraemer and President Hackney is that John Lewis be appointed police chief. Officer Lewis has many years of service to the Deer Creek department, has been police chief in Armington since 2017 and, was the only candidate interviewed who stated that village's best interest was most important. He expressed his intent to put together a standard operating procedure for the department, approved by the village board so that going forward, officers will be trained consistently and will know what the expectations of the board and the department are.

Interim Chief Nelson was asked and responded that if he was not chosen as chief, he was agreeable to continuing as an officer in the department.

Additional discussion:

- Pay would revert to \$23.50 per hour for Nelson and stay at \$23.50 for Lewis.
- Nelson remains full-time.
- Lewis does not intend to work 40 hours per week and is full-time certified.
- Shifts will be adjusted so that there are more night shifts covered.
- Items of concern with Nelson included the missing vehicle and the type of experience and training he has had to date in Deer Creek.
- There has been no explanation as to the damage to the gray squad.

After additional discussion, it is the consensus of the committee to recommend John Lewis be appointed police chief.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk

Village of Deer Creek
Committee Meeting Minutes
April 17, 2023 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Jake Smith

Absent: Stefanie Lee Berardi

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Interim Chief Nelson,
Clerk Lori Lewis, Jeff Rogers

Street

- Main Street reconstruction project is still at IDOT waiting on the final approval to proceed.
- The committee will recommend \$10,000 in spray patching allotted this summer.

Water

- The required EPA lead service line reporting now requires each service address to be listed. The initial document has been completed and sent. It was due on April 15. By April 15, 2024, all service line information updates will be required to be completed. This will not require digging up lines to see what type of material is being used.
- Water and sewer rates will be reviewed in six months.

Sewer

- Jeff requested approval to purchase five manholes covers at a cost of \$155 each.
- The list for this year's sewer line cleaning and televising is ready and waiting for GA to have the truck available.

Park & Community Events

- Planning on opening of the splash pad for Memorial Day.
- One bathroom has been opened for use at the park due to the nice weather and classes from the school at the park many days this past week.

Finance, Administration & Development

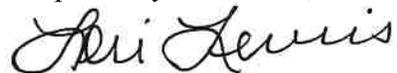
- President Hackney explained the Ameren distributed generation rebate program and recommends not applying.
- The committee recommends approving the vendor agreement with Tazwood Community Services for utility payment assistance.
- The committee recommends approving the recycling grant agreement.
- President Hackney requested all departments begin putting together lists of items no longer needed in order to dispose of these items.

Police

- The Goodfield contract was discussed. Specific coverage hours will not be included in the contract as requested by Goodfield President Edwards. The village's have agreed on what hours they believe will be sufficient for coverage, including the chief's hours. It was noted that the officers need to provide more visibility in both communities, including business checks.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 3/01/2023-3/31/2023

GENERAL FUND CHECKING

Beginning Balance	59,763.55
Tax Receipts	27,165.19
Police Revenue	8,784.85
Payroll Transfer	6,188.21
Additional Income	410.00
Interest	2.99
Payroll	(24,285.28)
Warrants (Bills Paid)	(19,421.07)
Ending Balance	<u><u>58,608.44</u></u>

OPERATIONS & MAINTENANCE FUND CHECKING

Beginning Balance	2,807.09
Transfer from W&S Fund	12,000.00
Payroll Transfer	(6,188.21)
Warrants	(6,409.41)
Ending Balance	<u><u>2,209.47</u></u>

<u>ADDITIONAL FUNDS</u>	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
General Savings	203,161.83	0.00	0.00	75.14	203,236.97
Water & Sewer Checking	5,015.35	14,577.77	15,099.87	0.00	4,493.25
Depreciation Checking	64,862.17	3,000.00	0.00	55.68	67,917.85
Police Evidence Fund Checking	1,727.03	1.00	1.00	0.00	1,727.03
Motor Fuel Tax Checking	122,097.49	2,137.04	0.00	5.24	124,239.77
CD 24-month (backhoe)	42,122.30	0.00	0.00	0.00	42,122.30

TOTAL CASH ASSETS

Current Month:	504,555.08
Previous Month:	501,556.81

Village of Deer Creek

Bills Paid & Payable Report

April 2023

General Fund

Ag-Land	fuel	306.95
Ameren IL	park	56.44
Ameren IL	street lights	235.28
Ameren IL/Hawk-Attollo	village hall/comm center	56.03
Blue Cross/Blue Shield IL	Rogers	612.04
BB Community Leasing Services	backhoe payment	1,437.16
Delta Dental	1/2 dental/vision insurance	119.24
Digital Copy Systems	monthly & annual contract	78.00
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless	cell phones	83.98
Frontier	office phone	132.80
Markley's Pest Elimination Services	monthly	50.00
GFL Environmental	recycling pick ups and market costs	757.44
Lewis, Yockey & Brown	Main Street	2,185.50
Nena Ace Hardware		29.69
RP Lumber		20.80
American Rental	sod cutter	11.00
Earlybird Feed & Fertilizer	weed killer	154.97
Sunrise Supply	paper products	121.86
	Total general expenses:	<u>6,599.18</u>

Police Expenses

Ag-Land	fuel	360.34
Ameren IL/Hawk-Attollo	office	27.93
Markley's Pest Service	monthly	35.00
Motorola Solutions	starcom	108.00
TC3	quarterly dispatch	
Ragan Communications, Inc.	monthly	14.69
Woodcom		552.00
Mediacom	telephone	52.28
Verizon	aircards for squads @ 44.85 ea	132.72
Daniel Nelson	health insurance reimbursement	1,055.78
Verizon Wireless	monthly service	41.99
Lexipol	annual policy manual/training bulletins	2,043.13
	Total police expenses:	<u>4,423.86</u>

Total General Fund Expenses: 11,023.04

April 2023 Bills Payable Report

Operations & Maintenance

Ag-Land	fuel	
Ameren Illinois	water tower	44.04
Ameren Illinois	lagoon	27.93
Ameren Illinois	pumphouse	316.83
Nicor	pumphouse	72.54
Nicor	lagoon	240.31
Delta Dental	1/2 dental/vision insurance	119.24
Pace Analytical Services, LLC	water & sewer testing	234.80
SJ Smith	welding supplies	18.60
VODC General Fund	payroll transfer	5,384.07
USA Blue Book	water supplies	775.85
RP Lumber	door knob WTP#1	20.80
	Total O&M Expenses:	<u><u>7,255.01</u></u>

Credit Card Charges

postage	354.12
material supplies	619.13
police (phone)	39.00
	<u><u>1,012.25</u></u>

Homeway Homes Rebates

Utility Tax	December 22 - March 23	205.78
Sales Tax	September, October, November	1,305.68

Trustees

Creameens, Judy	250.00
Eschelbach, Mary	250.00
Hackney, Grant	250.00
Kraemer, Ross	250.00
Smith, Jake	175.00
Hackney, Jim	250.00
Lewis, Lori	350.00

04/14/23

**Deer Creek General Fund
Payroll Summary
March 2023**

	<u>Hours</u>	<u>Mar 23</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	3,230.76
Operator O&M	40	738.46
Police Chief	160	4,615.38
Hourly	41.5	581.00
Maintenance - General	200	4,032.00
Maintenance - O&M	200	4,032.00
Maintenance - OT	7	231.00
Police	99	2,326.50
Vacation Hourly Rate	48	1,088.00
	<u>915.5</u>	<u>20,875.10</u>
Adjusted Gross Pay	915.5	20,875.10
Taxes Withheld		
Federal Withholding		-2,248.00
Medicare Employee		-302.70
Social Security Employee		-1,294.26
IL - Withholding		-1,033.34
Medicare Employee Addl Tax		0.00
		<u>-4,878.30</u>
Net Pay	<u>915.5</u>	<u>15,996.80</u>
Employer Taxes and Contributions		
Medicare Company		302.70
Social Security Company		1,294.26
IL - Unemployment Company		177.42
		<u>1,774.38</u>
Total Employer Taxes and Contributions		<u>1,774.38</u>

Deer Creek General Fund
 Income Details
 March 2023

	Mar 23	May '22 - Mar 23
Income		
Community Center rentals	300.00	2,120.00
Interest	78.13	310.64
Liquor License Fees	0.00	2,100.00
Misc. Income	0.00	93,498.89
Payroll Transfer	6,188.21	66,490.82
Permits and Fees	110.00	5,305.35
Recycling	0.00	5,695.22
Special Projects Income	0.00	1,503.51
Tax Receipts		
Cannabis Use	82.56	954.89
Income Tax	5,813.23	98,415.61
Local Use Tax	3,056.90	25,020.34
Replacement Tax	340.69	4,061.72
Sales Tax	12,610.52	100,971.94
Tazewell County		
Corporate	0.00	134,428.36
Road and Bridge	0.00	8,585.29
Total Tazewell County	0.00	143,013.65
Woodford County		
Corporate	0.00	10,745.49
Road and Bridge	0.00	619.24
Total Woodford County	0.00	11,364.73
Utility Tax / Aggregate	3,693.30	35,280.60
Video Gaming Tax	790.14	11,998.36
Simplified Telecomm Tax	777.85	7,411.44
Total Tax Receipts	27,165.19	438,493.28
Police Department		
Reimbursements	626.35	3,698.28
Fine Income		
Drug Enforcement/DUI	17.50	258.00
Goodfield Reimbursed Fines	0.00	183.14
Ordinance Violations	0.00	400.00
Tazewell County Fines	0.00	700.20
Woodford County Fines	886.00	7,281.14
Total Fine Income	903.50	8,822.48
Goodfield Contract	7,250.00	79,750.00
Police Reports	5.00	60.00
Grants	0.00	1,125.00
Total Police Department	8,784.85	93,455.76
Total Income	42,626.38	708,973.47
Expense	0.00	0.00
Net Income	42,626.38	708,973.47