

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday July 18, 2017

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Karl Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent: Trustee Tony Berardi

Also Present: PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

II.) PLEDGE OF ALLEGIANCE

III.) APPROVAL OF CONSENT AGENDA

Trustee Koch moved and Trustee Rich seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 4 – Eschelbach, Hackney, Koch, Rich

Nays: 0 – None.

Absent: 1 – Berardi. There being four affirmative votes...**Motion Carried.**

Trustee Tony Berardi arrived at 7:04 p.m.

IV.) PUBLIC COMMENT – None.

V.) REPORTS

A. **Public Works Department** – Report on file.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – Report presented. Bartonville Police Chief Brian Fengel was present as the vice president of the IL Chiefs of Police Association to present Chief Potts with his certificate for completed the police chief certification. Chief Potts is the only certified police chief in the tri-county area. Congratulations were offered and photos taken.

D. **Engineer** – None.

E. **Attorney** – None.

VI.) OLD BUSINESS – No business discussed.

VII.) NEW BUSINESS

Trustee Hackney moved and Trustee Berardi seconded the motion to approve the Class “B” liquor license for Casey’s General Store for a term of one year commencing August 1, 2017 and expiring July 31, 2018 as recommended by the liquor commissioner and the police chief.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney, Koch, Rich

Nays: 0 – None. There being five affirmative votes...**Motion Carried.**

The next item of business was the introduction of Buddy Fleming and Paul "Bud" and Debra Johnson. They have leased the old Barrister's building and are planning to open a restaurant and were present to request a Class "C" liquor license. They are planning a September 1, 2017 opening and have presented all required documents except for the health department certificate and the Secretary of State assumed name registration. Backgrounds will be completed by the police chief.

Trustee Rich moved and Trustee Koch seconded the motion to approve the Class "C" liquor license for Buddies R & B, Inc. doing business as "Buddies", for a term of one year, commencing September 1, 2017 and expiring August 31, 2018, contingent upon clear background checks, the receipt of the health department certificate, and the completion of the Secretary of State assumed name registration, as recommended by the liquor commissioner and the police chief.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney, Koch, Rich

Nays: 0 – None. There being five affirmative votes...**Motion Carried.**

Trustee Hackney moved and Trustee Berardi seconded the motion to accept Resolution 17-2 pertaining to the review and possible release of closed session meeting minutes.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney, Koch, Rich

Nays: 0 – None. There being five affirmative votes...**Motion Carried.**

Auditor John Grimes, CPA, was in attendance to present the annual audit and management letter for review and approval as required by law.

Trustee Berardi moved and Trustee Rich seconded the motion to approve the Village of Deer Creek annual audited financial statement and management letter presented by John Grimes, CPA for the fiscal year 2017.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney, Koch, Rich

Nays: 0 – None. There being five affirmative votes...**Motion Carried.**

VIII.) CALENDAR ITEMS

Committee Meetings	August 14	6:00 p.m. at village hall
Regular Village Board	August 15	7:00 p.m. at village hall
Triangle of Opportunity Bike Tour	August 12	

IX.) ADJOURNMENT:

There being no further business to conduct, Trustee Koch moved and Trustee Hackney seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:25 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek
Committee Meeting Minutes
August 14, 2017

Present: Tony Berardi, Grant Hackney, Mark Rich, Karl Eschelbach
Also: Jim Hackney, Gordon Robertson, Jeff Rogers, and Lori Lewis

The meetings were called to order. They were held at Mishler Park. A sign in sheet is attached.

Park & Community Events:

The first item of business was to discuss and receive input regarding the construction of a community center. Items for considerations include:

1. Location
2. Construction
3. Cost/how to pay for the project

1. Locations discussed were:

- a. Mishler Park to include a new pavilion which would/could be attached to building
- b. Village-owned property immediately west of Village Hall along First Avenue in front of solar array
- c. Village-owned property on the northeast corner of First and Main Streets

Concerns expressed were parking in all locations, loss of green space at park, vandalism at park. Mark Rich suggested a park location plus would be the play equipment for the children attending these events to use.

Location was not decided at this time.

2. Construction discussion included:

- a. Basement or no? Likely not due to additional costs. Possibly look into storm shelter room.
- b. Must be handicap accessible in all aspects.
- c. Type of building: Homeway Homes, pole frame, steel building.
- d. Size: discussed approximately 48' x 56'. Will check on standard construction sizes to hold a maximum capacity of 150 people.
- e. Would include: two bathrooms, kitchen, storage room and water treatment room along with large room for the events.
- f. Utilities: water and sewer are available, gas, electric and wi-fi would be additional costs. Electric is already at park, but not gas or wi-fi.

3. Costs/How to pay:

- a. This is a TIF eligible project.
- b. Would like to see community hands-on participation as much as possible (donations such as plumbing, electric, construction, financial)

Initial budgetary estimates will be put together, including building costs and furnishings. Further research on parking at all locations will also be gathered.

Other Committee items discussed:

Police: Recommend approval of video gaming license request for Buddies.

Water: Still waiting on cost estimates on well from Ebert Well Drilling. Water department is working on valves; trying to locate, shut down, and repair of two areas including Main & Third and by the school.

Sewer: Mud Creek sewer crossing repairs have been completed.

There being no further business to discuss, the meetings were adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis
Recording Secretary
Village Clerk

Village of Deer Creek

P.O. Box 38

Deer Creek, IL 61733

Phone or Fax 309-447-6749

www.deercreekillinois.org

Park & Community Events Committee

August 14, 2017

6:00 p.m.

Mishler Park and Village Hall

Name (Print please)

1. Lucy Gilbert
2. Tiffany Hackney
3. Home Eschelbach
4. Terry Kern
5. Mark Rich
6. GRANT HACKNEY
7. Brad Potts
8. Jeff Rogers
9. Gordon Potts
10. Debra Robertson
11. Mary Eschelbach
12. Ellen Watkins
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

August 6, 2017

To: Deer Creek President and Board of Trustees

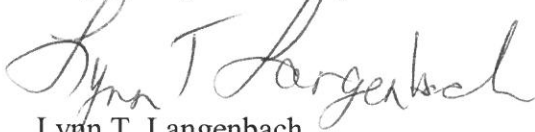
From: Lynn Langenbach, Treasurer

Re: 2017 July Treasurer's activities

As the Treasurer for the Village of Deer Creek, I completed the following duties for the month as required:

1. Reconciliation of all bank accounts.
2. Preparation of monthly financial report (income and expenses of all village accounts).
3. Spot check trace of transactions from the general ledger in each account to the bank statements.
4. Spot check trace of the water billing registers from past month to current month.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lynn T. Langenbach". The signature is written in black ink and is positioned above the printed name and title.

Lynn T. Langenbach
Treasurer

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 07/01/2017-07/31/2017

GENERAL FUND

Beginning Balance	24,265.18
Tax Receipts	55,527.06
Utility Tax/SMT Revenue	3,714.87
Police Revenue	4,293.98
Payroll Transfer	5,575.17
Additional Income	7,377.64
Interest	5.97
Payroll	(20,409.04)
Warrants (Bills Paid)	(55,739.01)
Ending Balance	<u><u>24,611.82</u></u>

OPERATIONS & MAINTENANCE FUND

Beginning Balance	2,127.00
Transfer from W&S Fund	13,000.00
Interest	0.16
Payroll Transfer	(5,575.17)
Warrants (Bills Paid)	(9,231.85)
Deposit Refunds	(120.22)
Ending Balance	<u><u>199.92</u></u>

ADDITIONAL FUNDS

	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
General Savings	202,861.62	0.00	20,000.00	49.37	182,910.99
General CD (comm bldg)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	3,733.67	15,706.92	13,000.00	0.29	6,440.88
Depreciation Checking	68,935.64	0.00	5,461.35	12.20	63,486.49
Special Tax Allocation Fund Checking	336,712.16	175,204.46	16,766.59	422.73	495,572.76
Motor Fuel Tax Checking	15,854.01	1,241.07	0.00	0.71	17,095.79
CD 24-month (backhoe)	40,000.00	0.00	0.00	0.00	40,000.00
CDAP Grant Checking	50.00	0.00	0.00	0.00	50.00

TOTAL CASH ASSETS

Current Month:	840,368.65
Previous Month:	704,539.28

Prepared By:
 Lynn Langenbach, Treasurer

To: Village President and Board of Trustees
From: Village Clerk Lori Lewis

RE: Monthly operations report of the clerk's office

This is the monthly report of the activities of my office including work completed by the clerk, collector and office assistant.

The following activities were completed by this office for the month of **July 2017**:

- Water bills prepared and mailed
- Water payments posted 2 to 3 times per week and deposits made
- Accepted water applications and deposits from new residents
- General fund checks received, posted, and deposits made
- Prepared payroll including payroll taxes filed and quarterly reports
- Prepared the following for the regular monthly board meeting:
 - Bills payable report
 - Minutes of previous meetings
 - Agendas
 - Review and sort bills to be paid and print checks
 - Prepare checks and bills for mailing
 - Police income/expense report prepared
- Filing
- Building permits issued – 2 (garage, pool)
- New utility billing software training

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek

Bills Paid & Payable Report

August 2017

General Fund

Ag-Land	fuel	184.46
Ameren IL	park	49.96
Ameren IL	village hall	207.00
Ameren IL	street lights	292.75
Delta Dental	1/2 dental/vision insurance	109.68
Midwest Construction Services, Inc.	sign hardware	213.78
Area Recycling, Inc.		275.57
CDS Leasing	copier agreement	177.23
Lewis, Yockey, & Brown		1,285.00
Markley's Pest Elimination Services	monthly	30.00
Interstate Batteries	white truck battery	117.95
Martin Equipment	grease	40.50
McGrath Law Office		
TriCounty Mower & Tractor		295.79
Mediacom	internet	62.49
Verizon Wireless		107.51
Frontier		72.25
	Total general expenses:	<u>3,521.92</u>

Police Expenses

Ag-Land	fuel	579.99
Ameren Illinois	office	114.71
Mediacom	phone	36.67
Village Car Wash	tokens	40.00
ILEAS	membership	60.00
Schrock Repair, Inc.	2009 Explorer	37.46
Law Enforcement System, Inc.	citations	188.00
Ragan Communications, Inc.	monthly	44.07
Woodcom		473.00
TPCCC	monthly	608.00
Verizon	aircards for squads @ 38.01 ea	114.03
Verizon Wireless		107.52
	Total police expenses:	<u>2,403.45</u>

Total General Fund Expenses: 5,925.37

Village of Deer Creek

Bills Paid & Payable Report

August 2017

Operations & Maintenance

Ag-Land	fuel	184.46
Ameren Illinois	water tower	46.37
Ameren Illinois	lagoon	43.59
Ameren Illinois	pumphouse	114.72
Delta Dental	1/2 dental/vision insurance	109.69
Blue Cross/Blue Shield of IL		473.13
Deer Creek Flange Pipe Company		122.09
Hawk Attollo	monthly power purchase	162.00
Advantage Computer Enterprises, Inc.	software support	1,000.00
Hawkins, Inc.	chemicals	435.08
Roy Keith Electric		92.55
Hach Company	flouride testing	372.80
Village Car Wash	car wash tokens	20.00
USA BlueBook	flouride	57.94
PDC Laboratories	water & sewer tests	406.80
Nicor	lagoon building	74.90
VODC General Fund	payroll transfer	5,619.76
	Total O&M Expenses:	<u>9,335.88</u>

Credit Card Charges

Office expenses/postage
Material supplies
Fuel
Police expenses

0.00

Depreciation

Hohulin Fence 13,440.00

Paid Bills

Merchants Capital Resources annual - 2017 backhoe 11,985.00
Martin Equipment annual Martin Max 1,520.00

**Deer Creek General Fund
Payroll Summary
July 2017**

	<u>Hours</u>	<u>Jul 17</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	2,800.00
Police Chief	160	3,565.38
Trustee Salary Quarterly		810.00
Administrative	20.75	228.25
Hourly	13.75	137.50
Maintenance - General	214	3,205.50
Maintenance - O&M	246.5	3,832.90
Maintenance - OT	7	186.41
Police	219.25	3,488.75
Police Training		0.00
Treasurer	1	141.09
Vacation Hourly Rate	23	403.00
Total Gross Pay	<u>1,025.25</u>	<u>18,798.78</u>
Adjusted Gross Pay	1,025.25	18,798.78
Taxes Withheld		
Federal Withholding		-2,104.00
Medicare Employee		-272.59
Social Security Employee		-1,165.52
IL - Withholding		-704.97
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		<u>-4,247.08</u>
Deductions from Net Pay		
Child Support		-180.88
Total Deductions from Net Pay		<u>-180.88</u>
Net Pay	<u><u>1,025.25</u></u>	<u><u>14,370.82</u></u>
Employer Taxes and Contributions		
Medicare Company		272.59
Social Security Company		1,165.52
IL - Unemployment Company		32.33
Total Employer Taxes and Contributions		<u><u>1,470.44</u></u>

Deer Creek General Fund
Income Details
July 2017

	Jul 17	May - Jul 17
Income		
Interest	5.97	64.29
Liquor License Fees	1,000.00	1,000.00
Misc. Income	60.00	208.00
Payroll Transfer	5,575.17	17,174.24
Permits and Fees	178.00	308.00
Recycling	77.83	634.67
Tax Receipts		
Income Tax	14,315.42	25,046.80
Local Use Tax	1,354.12	4,143.56
Replacement Tax	228.69	452.34
Sales Tax	6,532.83	15,949.93
Tazewell County		
Corporate	32,905.17	32,905.17
Road and Bridge	2,514.27	2,514.27
Total Tazewell County	35,419.44	35,419.44
Woodford County		
Corporate	4,118.47	4,118.47
Road and Bridge	319.61	319.61
Total Woodford County	4,438.08	4,438.08
Utility Tax	2,329.60	5,597.02
Utility aggregate	314.93	477.00
Video Gaming Tax	478.29	1,342.05
Simplified Telecomm. Tax.	1,070.34	3,315.72
Total Tax Receipts	66,481.74	96,181.94
Police Department		
Fine Income		
Goodfield Reimbursed Fines	2,212.33	3,523.71
Tazewell County Fines	2.00	219.00
Woodford County Fines	801.65	2,865.56
Vehicle Fund	100.00	250.40
Total Fine Income	3,115.98	6,858.67
Other Funds	0.00	165.00
Goodfield Contract	0.00	12,609.00
Ordinance Violations	0.00	800.00
Total Police Department	3,115.98	20,432.67
Total Income	76,494.69	136,003.81
Expense	0.00	0.00
Net Income	76,494.69	136,003.81



Deer Creek-Mackinaw Community Unit School District No. 701

Dr. Scott Dearman, Superintendent

401 East Fifth Street, Mackinaw, IL 61755

Voice: 309-359-8965 Fax: 309-359-5291

www.deemack.org

Dee-Mack Primary and Junior High
Michele Jacobs, Principal
102 East Fifth Street
Mackinaw, IL 61755
Ph: 359-4321 Fax: 359-4015

Dee-Mack Intermediate
Lance Hawkins, Principal
506 North Logan Street
Deer Creek, IL 61733
Ph: 447-6226 Fax: 447-5201

Dee-Mack High School
Mary Lanier, Principal
401 East Fifth Street
Mackinaw, IL 61755
Ph: 359-4421 Fax: 359-3125

August 2, 2017

Village of Deer Creek
101 W First Ave
Deer Creek, IL 61733

Dear Village of Deer Creek Board Members,

On behalf of myself, Mr. Hawkins, and Deer Creek-Mackinaw School Board Members we would like to say thank you for the black top that was placed over the summer in front of the Deer Creek Intermediate School. The kind gesture is greatly appreciated and will help with the school's safety and appearance as well.

Sincerely,

Dr. Scott Dearman, Superintendent