

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday July 17, 2018

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Tony Berardi, Mary Eschelbach, Grant Hackney, Mark Rich

Absent: Trustee Ben Koch

Also Present: PWS Gordon Robertson, Chief Potts, Attorney Pat McGrath, Clerk Lori Lewis

II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Rich seconded the motion to approve the Consent Agenda except for the payment to IL EPA for the NPDES permit fee. The permit has not been reissued by the state yet, due to a backlog at the state therefore, as recommended by the village president this fee should not be paid.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 - Koch. There being four affirmative votes...**Motion Carried.**

III.) PUBLIC COMMENT

Trustee Eschelbach thanked the village clerk for her attendance at the Triangle of Opportunity meeting and the information she provided regarding tax increment financing districts.

Andrew Schopp was present and stated that he was asked to be in attendance by Pastor Evans who was running late for this meeting.

IV.) REPORTS

A. **Public Works Department** – Monthly report was presented.

B. **Planning/Zoning Board of Appeals** – None

C. **Police Chief** – Monthly report was presented.

D. **Engineer** – None.

E. **Attorney** – None.

V.) OLD BUSINESS

No updates on well or treatment.

No updates on community center.

Trustee Rich moved, and Trustee Hackney seconded the motion to accept the quote from Kern Construction for the construction of the park pavilion in the amount of \$33,880, waiving the bidding process with the required votes.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney G, Rich, Hackney J

Nays: 0 – None.

Absent: 1 - Koch. There being five affirmative votes...**Motion Carried.**

Trustee Rich moved, and Trustee Berardi seconded the motion to accept the quote from Kern Construction for the replacement of the roof on the village hall in the amount of \$24, 600, waiving the bidding process with the required votes.

On roll call the vote was:

Ayes: 5 – Berardi, Eschelbach, Hackney G, Rich, Hackney J

Nays: 0 – None.

Absent: 1 - Koch. There being five affirmative votes...**Motion Carried.**

Attorney McGrath reported that the TIF district is progressing. He asked for confirmation on whether or not the board wanted to offer any rebates, increment sharing, or incentives to the taxing bodies as was done with the last TIF. The board agreed that no rebates should be offered.

VI.) NEW BUSINESS

Trustee Hackney moved, and Trustee Rich seconded the motion to approve Class “B” liquor license application from Casey’s General Stores for a term of one year, commencing August 1, 2018 and ending July 31, 2019 as recommended by the liquor commissioner and the police chief.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 - Koch. There being four affirmative votes...**Motion Carried.**

Trustee Hackney moved, and Trustee Eschelbach seconded the motion to adopt Resolution 18-2 pertaining to the release of executive session minutes.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 - Koch. There being four affirmative votes...**Motion Carried.**

CPA John Grimes presented the annual financial report and management letter for review and approval. Mr. Grimes reviewed several areas of the report including the improvement of the debt to income ratio.

Trustee Eschelbach moved, and Trustee Hackney seconded the motion to approve the annual financial report and the management letter for Fiscal Year 2018.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 - Koch. There being four affirmative votes...**Motion Carried.**

Trustee Hackney moved, and Trustee Rich seconded the motion to adopt Ordinance 653, pertaining to the hours of sale for alcoholic beverages by liquor license holders.

On roll call the vote was:

Ayes: 4 – Berardi, Eschelbach, Hackney, Rich

Nays: 0 – None.

Absent: 1 - Koch. There being four affirmative votes...**Motion Carried.**

Discussion was held regarding the parking area at the Baptist Church including cost estimates and how to handle drainage issues. Cost estimates are being obtained and at this time, it is recommended that the south side is done one year and the east side done the next year.

VII.) CALENDAR ITEMS

Committee Meetings August 20 6:00 p.m. at village hall

Regular Village Board August 21 7:00 p.m. at village hall

August 11 activities:

Triangle Bicycle Tour - Deer Creek hosts this year

150th Anniversary of DC Baptist Church

Antique Recipe Roadshow at the library

Fire Department Water Ball Competition

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Eschelbach moved, and Trustee Rich seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:42 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek
Committee Meeting Minutes
August 20, 2018 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent: Tony Berardi

Also: Village President Jim Hackney, PWS Gordon Robertson, Chief Potts, Engineer Duane Yockey, Jeff Rogers, and Lori Lewis

Police

- Chief Potts will recommend the approval of the liquor license and gaming license applications for Buddies.
- Buddies has completed the special event application with all details for its first-year block party celebration. There will be no cruise in event, but they would like to close down Logan St from First to the alley for kid's activities.
- Chief Potts informed the committee about a meeting scheduled Thursday evening to discuss the communications situation in Woodford County.
- Chief Potts would like to put up three Crime Stoppers signs in the village.
- Complaints were heard regarding weeds and Chief Potts will address these.

Street

- PWS Robertson reported that the spray patching on the streets is about half done.
- The permit request from Metro Communications was discussed briefly. The engineer has no problem with the permit or installation as presented but stated that the village needs to be sure to watch the work as it progresses especially where it crosses our utilities.

Water

- There is no pay request for the well this month. Engineer Yockey reported that the chemical analysis done on the well came back good. Pump tests also are good. He would expect a final pay request in September.
- The permit application for the treatment plant has been submitted and may take up to 50 days to receive. Engineer Yockey will request the proposal from GA Rich by September 13 so that it can be reviewed and ready for the September board meeting.

Sewer

- Engineer Yockey asked about the NPDES permit renewal application that was sent to the IL EPA in December has still not been received. It expired on June 30. The EPA was contacted, and they stated that these things take a lot of time to complete but we are fine to continue operating since this is "their fault".

Park & Community Events

- The proposal received from Kern Construction for the community center was reviewed and discussed. The proposal does not include plumbing or electrical.
- The landscaping at the flagpole in the park is being redone.
- The park pavilion will be taken down the second week in September and construction on the new will start the following week.
- Trustee Eschelbach stated how pleased she was with regards to all the activities that took place on August 11 in the village. Sixty-six bike riders participated in the Triangle of Opportunity Bike tour.

Finance, Administration & Development

- PWS Robertson is still waiting on two estimates for the parking and sidewalk at the Baptist Church.
- The wireless facilities deployment ordinance will be ready for review and possible adoption at the regular village board meeting. This ordinance gets the village ready for when 5G becomes available.
- Engineer Yockey reported to the committee that he has been working with the village attorney with regards to the new Tax Increment Financing District.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk

Village of Deer Creek

Bills Paid & Payable Report

August 2018

General Fund

Ag-Land	fuel	124.69
Ameren IL	park	40.68
Ameren IL	village hall	237.86
Ameren IL	street lights	245.35
Blue Cross/Blue Shield IL	Rogers	498.00
Delta Dental	1/2 dental/vision insurance	109.68
Earlybird Feed & Fertilizer		68.00
Lewis, Yockey & Brown		285.00
CDS Leasing	copier agreement/toner	196.03
Area Recycling	2 pick-ups	620.20
Martin Equipment	1/2 annual Martin Max	760.00
Midwest Construction Services, Inc		19.90
Markley's Pest Elimination Services	monthly	30.00
Nena Hardware		57.05
Fliginger Outdoor Power		107.01
McGrath Law Office		752.00
Mediacom	internet	62.49
Verizon Wireless		105.62
Frontier		102.77
	Total general expenses:	<u>4,422.33</u>

Police Expenses

Ag-Land	fuel	672.62
Ameren Illinois	office	79.51
Mediacom	phone	37.63
LCD Uniforms	Burwell	99.00
FJT Office Supplies Inc.		89.99
ILEAS	annual dues	60.00
Peoria Plaza Tire		560.00
Schrock Repair	2009 Expedition	877.95
Woodford Co Chief of Police Assoc	annual dues	30.00
Ragan Communications, Inc.	monthly	44.07
Woodcom		473.00
TC3	no payment due	
Verizon	aircards for squads @ 36.01 ea	108.03
Verizon Wireless		105.61
	Total police expenses:	<u>3,237.41</u>
	Total General Fund Expenses:	<u><u>7,659.74</u></u>

Village of Deer Creek

Bills Paid & Payable Report

August 2018

Operations & Maintenance

Ag-Land	fuel	124.69
Ameren Illinois	water tower	41.90
Ameren Illinois	lagoon	33.14
Ameren Illinois	pumphouse	79.51
Lawson Products		207.45
Delta Dental	1/2 dental/vision insurance	109.69
Martin Equipment	1/2 annual Martin Max	760.00
Hawk Attollo	monthly power purchase	155.61
Hawkins Inc.	chemicals	579.65
Koener Electric Inc.	calibrate flow meter	300.00
RP Lumber		17.97
Lewis, Yockey & Brown	NPDES renewal	45.00
Titan Industries, Inc	bracket	180.00
Midwest Meter Inc.	meters	605.66
Railroad Management Company	annual license fee	499.55
PDC Laboratories	water & sewer tests	276.90
Nicor	lagoon building	94.03
VODC General Fund	payroll transfer	5,611.98
	Total O&M Expenses:	<u>9,722.73</u>

Credit Card Charges

Postage	118.18
IML Handbook	70.00
Material supplies	216.40
Police	99.33
	<u>503.91</u>

TIF

Lewis, Yockey & Brown	Well #5	237.50
Lewis, Yockey & Brown	Treatment Plant #2	2,725.13
John Grimes CPA	annual reporting requirements	280.00
McGrath Law Office		464.00
		<u>3,706.63</u>

Deer Creek General Fund
Payroll Summary
 July 2018

	Hours	Jul 18
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	2,886.54
Police Chief	160	3,673.08
Trustee Salary Quarterly		855.00
Maintenance - General	206	3,256.00
Maintenance - O&M	247	3,919.90
Maintenance - OT	2	54.76
Police	364.5	6,199.50
Vacation Hourly Rate	19	332.50
Total Gross Pay	1,118.5	21,177.28
Adjusted Gross Pay	1,118.5	21,177.28
Taxes Withheld		
Federal Withholding		-2,080.00
Medicare Employee		-307.08
Social Security Employee		-1,313.02
IL - Withholding		-1,048.30
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		-4,748.40
Deductions from Net Pay		
Child Support		-92.30
Total Deductions from Net Pay		-92.30
Net Pay	1,118.5	16,336.58
Employer Taxes and Contributions		
Medicare Company		307.08
Social Security Company		1,313.02
IL - Unemployment Company		41.92
Total Employer Taxes and Contributions		1,662.02

Deer Creek General Fund
Income Details
July 2018

	Jul 18	May - Jul 18
Income		
Interest	0.00	55.12
Liquor License Fees	500.00	500.00
Misc. Income	160.00	160.00
Payroll Transfer	5,780.99	16,825.69
Permits and Fees	1,130.53	2,203.27
Recycling	2,478.40	2,499.07
Special Projects Income	150.00	150.00
Tax Receipts		
Income Tax	6,030.89	20,146.55
Local Use Tax	1,453.54	4,498.05
Replacement Tax	203.00	463.53
Sales Tax	7,008.59	17,952.35
Tazewell County		
Corporate	34,658.77	34,658.77
Road and Bridge	2,641.31	2,641.31
Total Tazewell County	37,300.08	37,300.08
Woodford County		
Corporate	4,075.59	4,075.59
Road and Bridge	339.57	339.57
Total Woodford County	4,415.16	4,415.16
Utility Tax	1,997.49	6,705.07
Utility aggregate	373.17	552.47
Video Gaming Tax	1,015.86	3,071.90
Simplified Telecomm. Tax.	975.58	2,942.78
Total Tax Receipts	60,773.36	98,047.94
Police Department		
Fine Income		
Drug Enforcement/DUI	0.00	21.00
Goodfield Reimbursed Fines	741.71	741.71
Tazewell County Fines	24.48	24.48
Woodford County Fines	1,230.82	5,220.33
Vehicle Fund	61.50	261.50
Total Fine Income	2,058.51	6,269.02
Goodfield Contract	14,144.00	21,216.00
Ordinance Violations	0.00	525.00
Police Reports	5.00	30.00
Total Police Department	16,207.51	28,040.02
Total Income	87,180.79	148,481.11
Expense	0.00	0.00
Net Income	87,180.79	148,481.11

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 07/01/2018-07/31/2018

GENERAL FUND

Beginning Balance	40,783.80
Tax Receipts	68,480.63
Police Revenue	16,207.51
Payroll Transfer	5,780.99
Additional Income	4,418.93
Interest	6.83
Payroll	(22,868.43)
Warrants (Bills Paid)	(33,740.66)
Ending Balance	<u><u>79,069.60</u></u>

OPERATIONS & MAINTENANCE FUND

Beginning Balance	3,355.62
Transfer from W&S Fund	14,000.00
Interest	0.22
Payroll Transfer	(5,780.99)
Warrants (Bills Paid)	(9,969.70)
Deposit Refunds	(199.12)
Ending Balance	<u><u>1,406.03</u></u>

<u>ADDITIONAL FUNDS</u>	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
General Savings	163,926.10	0.00	0.00	0.00	163,926.10
Community Center Savings	1,515.46	0.00	0.00	0.00	1,515.46
General CD (comm center)	10,000.00	0.00	0.00	0.00	10,000.00
Water & Sewer Checking	2,762.26	17,304.31	14,020.00	0.26	6,046.83
Depreciation Checking	31,935.26	0.00	0.00	3.68	31,938.94
Special Tax Allocation Fund Checking	301,500.03	179,780.50	10,447.20	387.13	471,220.46
Motor Fuel Tax Checking	33,762.65	1,359.75	0.00	1.47	35,123.87
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95
CDAP Grant Checking	50.00	0.00	0.00	0.00	50.00

TOTAL CASH ASSETS

Current Month:	840,165.78
Previous Month:	629,459.67

Prepared By:
 Lori Lewis