

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday January 17, 2023

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

I.) ROLL CALL

Present: Trustees Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Jake Smith

Absent: Trustee Stefanie Lee Berardi

Also Present: PWS Gordon Robertson, Jeff Rogers, Chief Lally, Attorney Grant Schricker, Clerk Lori Lewis

II.) APPROVAL OF CONSENT AGENDA

Trustee Hackney moved, and Trustee Cremeens seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 0 - None

Absent: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

III.) PUBLIC COMMENT - None

IV.) REPORTS

A. **Public Works Department** – None.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – None.

V.) **OLD BUSINESS** – Village President Hackney informed the board that he met with Goodfield Village President Edwards regarding the upcoming police contract. Items discussed included ways to rein in costs by reducing patrol hours.

VI.) NEW BUSINESS

Trustee Hackney moved, and Trustee Hackney seconded the motion to adopt Resolution 23-01, authorizing the release of closed session minutes.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 0 - None

Absent: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Cremeens seconded the motion to accept the resignation of Police Chief Bill Lally effective January 31, 2023.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 0 - None

Absent: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Smith seconded the motion to appoint Dan Nelson as interim police chief effective February 1, 2023 through April 30, 2023, annual salary for this position will be \$60,000.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 0 - None

Absent: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Smith seconded the motion to authorize the village president and clerk to sign the IDOT resolution and any and all documents relating to the Main Street reconstruction project.

On roll call the vote was:

Ayes: 5 – Cremeens, Eschelbach, Hackney, Kraemer, Smith

Nays: 0 - None

Absent: 1 – Lee Berardi

There being five affirmative votes...**Motion Carried**

VII.) CALENDAR ITEMS

Committee Meetings

February 20

6:00 p.m. at village hall

Regular Village Board

February 21

7:00 p.m. at village hall

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Cremeens moved, and Trustee Smith seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:06 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis
Village Clerk

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 1/01/2023-1/31/2023

GENERAL FUND CHECKING

Beginning Balance	52,140.20
Tax Receipts	24,067.75
Police Revenue	8,034.46
Payroll Transfer	8,121.86
Additional Income	5,506.14
Interest	2.62
Payroll	(30,135.48)
Warrants (Bills Paid)	(15,688.03)
Ending Balance	<u><u>52,049.52</u></u>

OPERATIONS & MAINTENANCE FUND CHECKING

Beginning Balance	3,570.26
Transfer from W&S Fund	12,000.00
Payroll Transfer	(8,121.86)
Warrants	(6,802.31)
Ending Balance	<u><u>646.09</u></u>

	<u>Beginning Balance</u>	<u>Revenue Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Account Balance</u>
General Savings	203,161.83	0.00	0.00	0.00	203,161.83
Water & Sewer Checking	5,508.17	12,777.69	12,000.00	0.00	6,285.86
Depreciation Checking	60,763.56	0.00	0.00	51.39	60,814.95
Police Evidence Fund Checking	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	117,397.42	2,603.33	0.00	5.05	120,005.80
CD 24-month (backhoe)	42,122.30	0.00	0.00	0.00	42,122.30

TOTAL CASH ASSETS

Current Month:	486,813.38
Previous Month:	486,390.77

Village of Deer Creek

Bills Paid & Payable Report

February 2023

General Fund

Ag-Land	fuel	399.48
Ameren IL	park	59.55
Ameren IL	street lights	269.71
Ameren IL/Hawk-Attollo	village hall/comm center	90.34
Blue Cross/Blue Shield IL	Rogers	612.04
BB Community Leasing Services	backhoe payment	1,437.16
Delta Dental	1/2 dental/vision insurance	109.68
Digital Copy Systems	monthly & annual contract	78.00
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless	cell phones	84.04
Frontier	office phone	132.80
Markley's Pest Elimination Services	monthly	50.00
GFL Environmental	recycling pick ups and market costs	672.80
Lewis, Yockey & Brown	Main Street	738.23
Lewis, Yockey & Brown	general engineering	172.50
The Traffic Sign Store	signs/post replacements	192.50
Sunrise Supply	paper supplies	156.61
Nena Ace Hardware	supplies	94.47

Total general expenses: 5,499.91

Police Expenses

Ag-Land	fuel	1,161.08
Ameren IL/Hawk-Attollo	office	90.34
Markley's Pest Service	monthly	35.00
Motorola Solutions	starcom	108.00
TC3	quarterly dispatch	
Ragan Communications, Inc.	monthly	14.69
Woodcom		552.00
Mediacom	telephone	52.02
Verizon	aircards for squads @ 44.85 ea	134.22
Daniel Nelson	health insurance reimbursement	1,055.78
T-Mobile USA		25.00
Supreme Radio	service	150.00
Sam Harris Uniform	Nelson	475.80
LCD Uniforms	Nelson	413.28
MCN Association	dues	265.00
Schrock Repair	'17 Explorer repairs	1,396.52

Total police expenses: 5,928.73

Total General Fund Expenses: 11,428.64

February 2023 Bills Payable Report

Operations & Maintenance

Ag-Land	fuel	399.48
Ameren Illinois	water tower	45.18
Ameren Illinois	lagoon	28.65
Ameren Illinois	pumphouse	615.87
Nicor	pumphouse	94.72
Nicor	lagoon	330.36
Delta Dental	1/2 dental/vision insurance	109.68
Advantage Computer	annual service agreement	499.00
Pace Analytical Services, LLC	water & sewer testing	46.00
SJ Smith	welding supplies	18.60
VODC General Fund	payroll transfer	5,940.08
Rockford Rigging	material	163.55
GA Rich	sewer line cleaning	630.00
	Total O&M Expenses:	<u>8,921.17</u>

Credit Card Charges

postage	290.16
zoom subscription	149.90
material supplies	388.82
police	48.00
	<u>876.88</u>

02/13/23

**Deer Creek General Fund
Payroll Summary
January 2023**

	<u>Hours</u>	<u>Jan 23</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	120	3,530.76
Operator O&M	40	738.46
Police Chief	160	4,615.38
Trustee Salary Quarterly		1,100.00
Hourly	29.75	416.50
Maintenance - General	224	4,576.00
Maintenance - O&M	224.25	4,579.50
Maintenance - OT	9.5	313.50
Police	229.5	5,393.25
Vacation - Police	4	94.00
Vacation Hourly Rate		0.00
Total Gross Pay	<u>1,041</u>	<u>25,357.35</u>
Adjusted Gross Pay	1,041	25,357.35
Taxes Withheld		
Federal Withholding		-2,491.00
Medicare Employee		-367.68
Social Security Employee		-1,572.15
IL - Withholding		-1,255.21
Medicare Employee Addl Tax		0.00
Total Taxes Withheld		<u>-5,686.04</u>
Net Pay	<u><u>1,041</u></u>	<u><u>19,671.31</u></u>
Employer Taxes and Contributions		
Medicare Company		367.68
Social Security Company		1,572.15
IL - Unemployment Company		206.19
Total Employer Taxes and Contributions		<u><u>2,146.02</u></u>

Deer Creek General Fund
Income Details
January 2023

	Jan 23	May '22 - Jan 23
Income		
Community Center rentals	250.00	1,670.00
Interest	2.62	230.05
Liquor License Fees	0.00	2,100.00
Misc. Income	1,125.00	97,587.82
Payroll Transfer	8,121.86	54,362.53
Permits and Fees	250.00	4,474.34
Recycling	3,556.14	5,695.22
Special Projects Income	325.00	1,503.51
Tax Receipts		
Cannabis Use	84.66	787.94
Income Tax	9,926.87	82,787.09
Local Use Tax	2,397.38	19,436.27
Replacement Tax	687.77	3,721.03
Sales Tax	5,897.85	81,807.56
Tazewell County		
Corporate	0.00	134,428.36
Road and Bridge	0.00	8,585.29
Total Tazewell County	0.00	143,013.65
Woodford County		
Corporate	0.00	10,745.49
Road and Bridge	0.00	619.24
Total Woodford County	0.00	11,364.73
Utility Tax	3,773.25	23,592.56
Utility aggregate	0.00	621.85
Video Gaming Tax	657.07	9,561.32
Simplified Telecomm Tax	642.90	5,975.49
Total Tax Receipts	24,067.75	382,669.49
Police Department		
Reimbursements	0.00	108.00
Fine Income		
Drug Enforcement/DUI	17.50	223.00
Goodfield Reimbursed Fines	38.46	144.68
Tazewell County Fines	156.50	700.20
Woodford County Fines	557.00	5,649.14
Total Fine Income	769.46	6,717.02
Goodfield Contract	7,250.00	65,250.00
Ordinance Violations	0.00	400.00
Police Reports	15.00	50.00
Total Police Department	8,034.46	72,525.02
Total Income	45,732.83	622,817.98
Expense	0.00	0.00
Net Income	45,732.83	622,817.98

Village of Deer Creek
Committee Meeting Minutes
February 20, 2023 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, and Jake Smith

Absent: Stefanie Lee Berardi

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Jeff Rogers, Clerk Lori Lewis

Street

- Engineer Yockey was present with the plans and specifications for the Main Street Reconstruction project for review and comment. Advertisements for Bid have been sent out to the IDOT Newsletter and local newspaper. UCM and Tazewell County Asphalt have picked up plans. Bid opening is scheduled for 10 a.m. on March 16 at the village office. The project has a completion date of June 30. The shifting of the street to the west to avoid tearing out the new sidewalk was discussed. The engineer explained why this was not a possibility.

Water

- Trustee Eschelbach asked about when the last water and sewer rates increase took place. Last May the board approved an increase. There have been none since. She was asked by a resident about a higher than usual bill this month. The number of days between readings can have an impact on water use. Meters were read four days early in December and then regular day in January.
- Jeff attended JULIE training this past month. One of the changes coming is an extension of response time from 48 to 72 hours for locates.
- The solar project at WTP #1 is waiting for the feds to release the information regarding the solar credits.

Sewer

- None.

Park & Community Events

- Some lights have been replaced at the park.

Finance, Administration & Development

- Trustee Berardi requested, by email, a leave of absence. As an elected official, this is not necessary. It is noted that she will not be at meetings temporarily.
- Employee reviews began. Village President Hackney suggested a \$2,000 “bonus” for PWS Robertson, Jeff Rogers, and Collector Lori Lewis. This would come with no increase in regular wages. Cost of living rate and rate of inflation needs to be checked. Part-time hourly workers will be decided later. There are no anticipated increases for the police officers.

- Trustee Eschelbach talked about her increases in service for Mediacom. She called and asked them what they would do and after conversation, her bill was reduced by \$50. With costs of everything increasing, this is a simple way to help save.
- There is now finally an electric aggregation contract. It is a 29-month contract beginning July 2023 and ending December 2025 with a rate of 12.1 cents per kilowatt-hour. It will be an opt-out program as in the past and the alternate energy supplier is Energy Harbor. The village will want to opt out at least at the wastewater treatment plant so that solar credits are not lost.
- The community solar project has received final approval to operate from Ameren. Now we are just finalizing customer agreements and Hawk-Attollo will need to upload all documents to the portal.
- Trustee Eschelbach asked about food deserts; whether Deer Creek qualifies as one, and if there are funds available to help with this. This will be further investigated.

Police

- Trustee Kraemer requested discussion regarding the policies and spending of the police department. The board needs to decide how much money should be budgeted to the police, how many patrol hours are needed, and if needed, how to reel in the expenses. A survey of municipalities of similar size and general fund income was shared among the committee. At this time, all spending is suspended without village board authorization. The credit card has been cancelled as it was attached to former Chief Lally. Numerous current issues were discussed including the use of the squad and the building, and spending policies. Note: Interim Chief Nelson was not present for this meeting.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk