

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday February 19, 2019

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

### I.) ROLL CALL

**Present:** Trustees Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

**Absent:** Trustee Tony Berardi

**Also Present:** PWS Gordon Robertson, Jeff Rogers, Attorney Pat McGrath

### II.) APPROVAL OF CONSENT AGENDA

Trustee Eschelbach moved, and Trustee Koch seconded the motion to approve the Consent Agenda as presented.

#### On roll call the vote was:

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

### III.) PUBLIC COMMENT – None.

### IV.) REPORTS

A. **Public Works Department** – None.

B. **Planning/Zoning Board of Appeals** -None.

C. **Police Chief** – Monthly report was presented.

D. **Engineer** – None.

E. **Attorney** – None.

### V.) OLD BUSINESS

Trustee Rich moved, and Trustee Koch seconded the motion to approve Pay Request #1 from GA Rich for the water treatment project in the amount of \$33,318.00.

#### On roll call the vote was:

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

Trustee Koch moved, and Trustee Rich seconded the motion to approve the pay request from Kern Construction for the community center in the amount of \$25,000.00.

#### On roll call the vote was:

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

There are no updates on the community solar project.

**VI.) NEW BUSINESS**

Trustee Rich moved, and Trustee Eschelbach seconded the motion to adopt Ordinance 659, extending the authorization to Ameren Illinois Company, d/b/a Ameren Illinois, its successors and assigns to construct, operate and maintain an electric utility system in the Village of Deer Creek.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

Buddie's submitted two special event applications for approval:

1. Natu Band/St Patty's Block Party for March 16
2. Car Show on June 14 – this is an extension of the annual car show to include a beer garden and band later in the evening.

All required paperwork and fees were submitted with the applications. Buddie's will be coordinating with the fire department with regards to the car show.

Trustee Koch moved, and Trustee Rich seconded the motion to approve both special events applications from Buddie's as presented.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

Trustee Koch moved, and Trustee Hackney seconded the motion to pay the \$2,500 NPDES permit even though the permit has not been received yet.

**On roll call the vote was:**

**Ayes:** 4 – Eschelbach, Hackney, Koch, Rich

**Nays:** 0 – None.

**Absent:** 1 – Berardi. There being four affirmative votes...**Motion Carried.**

NOTE: Application for the NPDES permit was made in December of 2017, prior to the expiration date in June 2018, as required by the state. The state cannot offer any explanation as to why they have not issued the permit except to say they "are behind" and it is fine for the village to continue to operate without it "since it is their fault". No late fees will be paid with this payment.

**VII.) CALENDAR ITEMS**

|                       |          |                           |
|-----------------------|----------|---------------------------|
| Committee Meetings    | March 18 | 6:00 p.m. at village hall |
| Regular Village Board | March 19 | 7:00 p.m. at village hall |

**VIII.) ADJOURNMENT:**

There being no further business to conduct, Trustee Eschelbach moved, and Trustee Koch seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:13 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis  
Village Clerk

**Village of Deer Creek**  
**Committee Meeting Minutes**  
March 18, 2019 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Mary Eschelbach, Grant Hackney, Ben Koch, Mark Rich

Absent: Tony Berardi

Also: Village President Jim Hackney, PWS Gordon Robertson, Chief Potts, Jeff Rogers, Lori Lewis

Others present: Bud Johnson, Buddy Fleming, Pastor Steve Evans, Drew Schopp

**Police**

- Chief Potts reported on the Goodfield contract. This should be ready for approval next month.
- Bud Johnson and Buddy Fleming were present to discuss the noise complaints from Saturday night's St. Paddy's event. Chief suggested the concern was the bass, not necessarily the music. The committee discussed the closing of the doors, which then turn the beer garden into a closed, no-smoking facility. After further discussion, the committee will recommend amending the beer garden ordinance to allow music in the beer garden until 11:00 p.m. At that time, the doors will be closed and music (especially bass) will need to be turned down until the event is over.
- Chief Potts reported that a new liquor license application has been applied for at Jimmie Moore's building (formerly Nana's). The application is incomplete, and the committee will refer to the attorney as to whether to approve contingent upon receiving a complete application with required documents, or to hold over until next month's meeting.
- Chief Potts reported that he has been appointed to the ILEAS board and will likely be appointed to the ESDA board.
- The committee discussed the radios and Chief will contact Dave Tuttle, from Peoria County ESDA regarding the cost.
- Mary Eschelbach expressed concerns over the safety of bicyclists coming into the village on Third Avenue.

**Street**

- PWS Robertson expects spray patching to be less than \$5000 this year.

**Water**

- No update was heard on the water treatment plant #2.
- The committee reviewed the water department financials and determined that water rates will be held at the current rates for another year and will likely need to be adjusted next year.

**Sewer**

- The committee heard that there were some issues with the 10 hp pump not going into auto during the rain events last weekend. It will need to be reprogrammed and the dealer is scheduled to look at it this week.

**Park & Community Events**

- Community Center update:
  - The committee heard that Deer Creek Township has offered to pay for the cost of flooring in the big room at the community center. This has not yet been made a formal action. In return, they asked if the township could be treated in the same fashion as the

village with regards to use of the building. The committee will recommend authorizing the village attorney to prepare an intergovernmental agreement with the township for this purpose.

- The committee discussed chairs and tables for the new building.
- The gutters were hung on the building today. The committee meeting moved to the building at this time to check the progress.

**Finance, Administration & Development**

- No updates were heard regarding the community solar project this month.
- The committee reviewed the Heartland Cable franchise agreement prepared by the attorney.
- Pastor Evans and Mr. Schopp were present to discuss the parking area at the Baptist Church. The church has approved the expenditure of \$10,000 to assist with the replacement of this area. The church will apply for a TIF grant to pay for the remaining cost. PWS Robertson will obtain updated cost estimates for this project.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis  
Recording Secretary  
Village Clerk

To: Village President and Board of Trustees  
From: Village Clerk Lori Lewis

RE: Monthly operations report of the clerk's office

This is the monthly report of the activities of my office including work completed by the clerk, collector and office assistant.

The following activities were completed by this office for the month of **February 2019**:

- Water bills prepared and mailed
- Water payments posted 2 to 3 times per week and deposits made
- Accepted water applications and deposits from new residents
- General fund checks received, posted, and deposits made
- Prepared payroll including payroll taxes filed and quarterly reports
- Prepared the following for the regular monthly board meeting:
  - Bills payable report
  - Minutes of previous meetings
  - Agendas
  - Review and sort bills to be paid and print checks
  - Prepare checks and bills for mailing
  - Police income/expense report prepared
- Filing and general office duties
- Building permits issued: 0
- Continue to assist with project management for water treatment, community center, community solar including updating projects and funding list for necessary expenses

Respectfully Submitted,



Lori Lewis  
Village Clerk

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

Report information generated from 2/01/2019-2/28/2019

**GENERAL FUND**

|                       |                         |
|-----------------------|-------------------------|
| Beginning Balance     | 65,427.56               |
| Tax Receipts          | 20,062.68               |
| Police Revenue        | 8,518.70                |
| Payroll Transfer      | 5,724.20                |
| Additional Income     | 3,515.53                |
| Interest              | 6.13                    |
| Payroll               | (21,211.16)             |
| Warrants (Bills Paid) | (14,068.50)             |
| Ending Balance        | <u><u>67,975.14</u></u> |

**OPERATIONS & MAINTENANCE FUND**

|                        |                        |
|------------------------|------------------------|
| Beginning Balance      | 2,051.02               |
| Transfer from W&S Fund | 9,000.00               |
| Interest               | 0.21                   |
| Payroll Transfer       | (5,724.20)             |
| Warrants (Bills Paid)  | (2,124.12)             |
| Ending Balance         | <u><u>3,202.91</u></u> |

|                                      | <u>Beginning Balance</u> | <u>Revenue Deposits</u> | <u>Withdrawals</u> | <u>Interest</u> | <u>Account Balance</u> |
|--------------------------------------|--------------------------|-------------------------|--------------------|-----------------|------------------------|
| <b><u>ADDITIONAL FUNDS</u></b>       |                          |                         |                    |                 |                        |
| General Savings                      | 163,967.42               | 1,516.17                | 0.00               | 41.38           | 165,524.97             |
| Community Center Savings             | 1,515.84                 | 0.00                    | 1,516.17           | 0.33            | 0.00                   |
| General CD (comm center)             | 10,000.00                | 0.00                    | 0.00               | 0.00            | 10,000.00              |
| Water & Sewer Checking               | 5,194.01                 | 13,304.09               | 13,129.21          | 0.33            | 5,369.22               |
| Depreciation Checking                | 27,356.94                | 4,000.00                | 0.00               | 3.21            | 31,360.15              |
| Special Tax Allocation Fund Checking | 157,175.46               | 0.00                    | 48,070.65          | 118.20          | 109,223.01             |
| Motor Fuel Tax Checking              | 44,357.97                | 1,527.38                | 0.00               | 1.74            | 45,887.09              |
| CD 24-month (backhoe)                | 41,383.95                | 0.00                    | 0.00               | 0.00            | 41,383.95              |

**TOTAL CASH ASSETS**

|                 |            |
|-----------------|------------|
| Current Month:  | 479,926.44 |
| Previous Month: | 516,914.33 |

Prepared By:  
 Jodi McMahon

# Village of Deer Creek

## Bills Paid & Payable Report

March 2019

### General Fund

|                                     |                               |                 |
|-------------------------------------|-------------------------------|-----------------|
| Ag-Land                             | fuel                          | 277.77          |
| Ameren IL                           | park                          | 45.77           |
| Ameren IL                           | village hall                  | 146.68          |
| Ameren IL                           | street lights                 | 283.12          |
| Blue Cross/Blue Shield IL           | Rogers                        | 486.57          |
| Blue Cross/Blue Shield IL           | Lewis                         | 1,434.30        |
| Delta Dental                        | 1/2 dental/vision insurance   | 109.68          |
| Lewis, Yockey & Brown               |                               | 496.50          |
| Area Recycling                      | 2 pickups and fuel adjustment | 622.60          |
| Area Recycling                      | market cost                   | 41.74           |
| Hawk-Attollo                        | community center solar        | 35.16           |
| CDS Leasing                         | copier agreement/toner        | 155.83          |
| Fastenal                            |                               | 80.69           |
| Jolliff Glass Co                    | white pick up                 | 258.00          |
| Markley's Pest Elimination Services | monthly                       | 30.00           |
| Tri-County Mower                    |                               | 6.68            |
| Advantage Asphalt                   | cold patch                    | 391.00          |
| Nena Hardware                       |                               | 42.95           |
| R.P. Lumber                         | cedar for cc                  | 51.60           |
| McGrath Law Office                  |                               | 663.00          |
| Mediacom                            | internet                      | 62.49           |
| Verizon Wireless                    |                               | 106.00          |
| Frontier                            |                               | 105.31          |
|                                     | Total general expenses:       | <u>5,933.44</u> |

### Police Expenses

|                            |                                |                 |
|----------------------------|--------------------------------|-----------------|
| Ag-Land                    | fuel                           | 809.20          |
| Ameren Illinois            | office                         | 146.91          |
| Mediacom                   | phone                          | 37.63           |
| TC3                        | quarterly dispatch             |                 |
| Ragan Communications, Inc. | monthly                        | 44.07           |
| Woodcom                    |                                | 473.00          |
| Verizon                    | aircards for squads @ 36.01 ea | 108.03          |
| Verizon Wireless           |                                | 105.99          |
|                            | Total police expenses:         | <u>1,724.83</u> |

**Total General Fund Expenses:** 7,658.27



# Village of Deer Creek

## Bills Paid & Payable Report

March 2019

### Operations & Maintenance

|                             |                                |                  |
|-----------------------------|--------------------------------|------------------|
| Ag-Land                     | fuel                           | 277.76           |
| Ameren Illinois             | water tower                    | 43.32            |
| Ameren Illinois             | lagoon                         | 35.42            |
| Ameren Illinois             | pumphouse                      | 146.91           |
| Delta Dental                | 1/2 dental/vision insurance    | 109.69           |
| Blue Cross/Blue Shield      |                                | 1,434.30         |
| Hawk Attollo                | monthly power purchase         | 73.20            |
| Hawkins, Inc.               | chemicals                      | 360.60           |
| Railroad Management Company | annual fee                     | 514.54           |
| Roy Keith Electric          | generator maintenance          | 121.20           |
| Lewis, Yockey & Brown       | water treatment                | 593.40           |
| SJ Smith                    | welding supplies               | 16.80            |
| PDC Laboratories            | water & sewer tests            | 367.55           |
| Nicor                       | lagoon building                | 234.91           |
| VODC General Fund           | payroll transfer               | 6,112.02         |
|                             | <b>Total O&amp;M Expenses:</b> | <u>10,441.62</u> |

### Credit Card Charges

|                     |                 |
|---------------------|-----------------|
| Office              | 95.61           |
| Postage             | 116.20          |
| Material Supplies   | 641.35          |
| Vehicle maintenance | 237.92          |
| Police              | 125.00          |
| Community Center    | 2,394.00        |
|                     | <u>3,610.08</u> |

03/15/19

**Deer Creek General Fund  
Payroll Summary  
February 2019**

|   | Hours    | Feb 19    |
|---|----------|-----------|
| <b>Employee Wages, Taxes and Adjustments</b>  |          |           |
| <b>Gross Pay</b>                              |          |           |
| Clerk/Collector                               | 120      | 2,586.54  |
| Police Chief                                  | 160      | 3,673.08  |
| Hourly  | 38.75    | 387.50    |
| Maintenance - General                         | 215      | 3,368.75  |
| Maintenance - O&M                             | 254      | 3,996.90  |
| Maintenance - OT                              | 39.5     | 1,061.74  |
| Police  | 263      | 4,518.50  |
| Vacation Hourly Rate                          | 11       | 200.75    |
|   | 1,101.25 | 19,793.76 |
| <b>Total Gross Pay</b>                        |          |           |
| <b>Adjusted Gross Pay</b>                     | 1,101.25 | 19,793.76 |
| <b>Taxes Withheld</b>                         |          |           |
| Federal Withholding                           |          | -2,166.00 |
| Medicare Employee                             |          | -287.02   |
| Social Security Employee                      |          | -1,227.19 |
| IL - Withholding                              |          | -979.80   |
| Medicare Employee Addl Tax                    |          | 0.00      |
|   |          | -4,660.01 |
| <b>Total Taxes Withheld</b>                   |          |           |
| <b>Deductions from Net Pay</b>                |          |           |
| Child Support                                 |          | 0.00      |
|   |          | 0.00      |
| <b>Total Deductions from Net Pay</b>          |          |           |
| <b>Net Pay</b>                                | 1,101.25 | 15,133.75 |
| <b>Employer Taxes and Contributions</b>       |          |           |
| Medicare Company                              |          | 287.02    |
| Social Security Company                       |          | 1,227.19  |
| IL - Unemployment Company                     |          | 94.01     |
|   |          | 1,608.22  |
| <b>Total Employer Taxes and Contributions</b> |          |           |

Deer Creek General Fund  
Income Details  
February 2019

|                                | Feb 19           | May '18 - Feb 19  |
|--------------------------------|------------------|-------------------|
| <b>Income</b>                  |                  |                   |
| Interest                       | 6.13             | 306.58            |
| Liquor License Fees            | 0.00             | 1,675.00          |
| Misc. Income                   | 0.00             | 335.49            |
| Payroll Transfer               | 5,724.20         | 59,141.78         |
| Permits and Fees               | 958.51           | 4,551.71          |
| Recycling                      | 2,557.02         | 6,375.15          |
| Special Projects Income        | 0.00             | 1,884.99          |
| <b>Tax Receipts</b>            |                  |                   |
| Income Tax                     | 7,027.25         | 57,322.84         |
| Local Use Tax                  | 2,103.98         | 16,795.11         |
| Replacement Tax                | 0.00             | 863.31            |
| Sales Tax                      | 6,356.30         | 61,983.92         |
| STAF Income                    | 0.00             | 25,325.04         |
| <b>Tazewell County</b>         |                  |                   |
| Corporate                      | 0.00             | 69,209.94         |
| Road and Bridge                | 0.00             | 4,567.16          |
| <b>Total Tazewell County</b>   | 0.00             | 73,777.10         |
| <b>Woodford County</b>         |                  |                   |
| Corporate                      | 0.00             | 7,438.87          |
| Road and Bridge                | 0.00             | 547.50            |
| <b>Total Woodford County</b>   | 0.00             | 7,986.37          |
| Utility Tax                    | 2,878.24         | 23,088.71         |
| Utility aggregate              | 0.00             | 1,808.09          |
| Video Gaming Tax               | 755.74           | 9,985.45          |
| Simplified Telecomm Tax        | 941.17           | 9,359.32          |
| <b>Total Tax Receipts</b>      | 20,062.68        | 288,295.26        |
| <b>Police Department</b>       |                  |                   |
| <b>Fine Income</b>             |                  |                   |
| Drug Enforcement/DUI           | 0.00             | 21.00             |
| Goodfield Reimbursed Fines     | 31.54            | 928.96            |
| Tazewell County Fines          | 0.00             | 404.83            |
| Woodford County Fines          | 1,247.16         | 15,729.80         |
| Vehicle Fund                   | 120.00           | 1,081.50          |
| <b>Total Fine Income</b>       | 1,398.70         | 18,166.09         |
| Goodfield Contract             | 7,072.00         | 70,720.00         |
| Ordinance Violations           | 0.00             | 1,500.00          |
| Police Reports                 | 48.00            | 113.00            |
| <b>Total Police Department</b> | 8,518.70         | 90,499.09         |
| <b>Total Income</b>            | 37,827.24        | 453,065.05        |
| <b>Expense</b>                 | 0.00             | 0.00              |
| <b>Net Income</b>              | <b>37,827.24</b> | <b>453,065.05</b> |