

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

**Tuesday December 20, 2022**

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

### I.) ROLL CALL

**Present:** Trustees Judy Cremeens, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

**Absent:** Trustee Mary Eschelbach

**Also Present:** PWS Gordon Robertson, Jeff Rogers, Chief Lally, Attorney Pat McGrath, Clerk Lori Lewis

### II.) APPROVAL OF CONSENT AGENDA

Trustee Lee Berardi moved, and Trustee Kraemer seconded the motion to approve the Consent Agenda as presented.

#### On roll call the vote was:

**Ayes:** 5 – Cremeens, Hackney, Kraemer, Lee Berardi, Smith

**Nays:** 0 - None

**Absent:** 1 – Eschelbach

There being five affirmative votes...**Motion Carried**

### III.) PUBLIC COMMENT - None

### IV.) REPORTS

A. **Public Works Department** – All equipment is ready for the impending weather.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – None.

V.) **OLD BUSINESS** – Discussion continued regarding the take-home vehicle for the chief. The 3 options discussed were:

1. Use personal vehicle, no lights, no calls off duty
2. Use personal vehicle, with lights, calls can be answered off duty
3. Take home squad

Attorney McGrath offered the following: The village is liable when their officer is involved in any situation in the line of duty. It is the board's duty to manage the expectation of on duty, on call, or what constitutes emergency situations requiring the chief to respond. Policy should be determined and managed by the village board. If lights are offered on a personal vehicle, an ordinance would need to be

prepared authorizing this. Trustee Kraemer voiced his concerns regarding putting additional mileage on the '17 squad and stated that it should not be driven to Chief Lally's other job. After additional conversation, Chief Lally stated that he would amend his practices and not respond to calls after hours; therefore, a take-home vehicle will not be needed. He will not have a light put in his personal vehicle. At this time, he informed the board that he has accepted a position with ISU and will probably be leaving in March.

**VI.) NEW BUSINESS**

Trustee Smith moved, and Trustee Hackney seconded the motion to approve and authorize the village president to sign the annual agreement with Tazewell County Animal Control for services in the amount of \$752.52.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Hackney, Kraemer, Lee Berardi, Smith

**Nays:** 0 - None

**Absent:** 1 – Eschelbach

There being five affirmative votes...**Motion Carried**

Trustee Hackney moved, and Trustee Smith seconded the motion to approve and authorize the village president to sign the agreement with CorrPro for the annual maintenance on the cathodic protection at the water tower.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Hackney, Kraemer, Lee Berardi, Smith

**Nays:** 0 - None

**Absent:** 1 – Eschelbach

There being five affirmative votes...**Motion Carried**

Attorney McGrath presented the tax levy for consideration along with the need to adopt a supplemental appropriations ordinance. Reserve amounts will be reviewed, and it was noted that maximum amounts for levy limits are close to being met.

Trustee Hackney moved, and Trustee Cremeens seconded the motion to adopt Ordinance 688, a supplemental budget and appropriations ordinance.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Hackney, Kraemer, Lee Berardi, Smith

**Nays:** 0 - None

**Absent:** 1 – Eschelbach

There being five affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Smith seconded the motion to adopt Ordinance 689, an ordinance for the levy and assessment of taxes in the amount of \$151,076.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Hackney, Kraemer, Lee Berardi, Smith

**Nays:** 0 - None

**Absent:** 1 – Eschelbach

There being five affirmative votes...**Motion Carried**

**VII.) CALENDAR ITEMS**

Committee Meetings  
Regular Village Board

January 16  
January 17

6:00 p.m. at village hall  
7:00 p.m. at village hall

**VIII.) ADJOURNMENT:**

There being no further business to conduct, Trustee Smith moved, and Trustee Kraemer seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:26 p.m.

Respectfully Submitted,



Lori Lewis  
Village Clerk

**Village of Deer Creek**  
**Police Committee Meeting Minutes**  
January 2, 2023 ~ 6:00 p.m.

The committee meeting was called to order. It was held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi  
Absent: Jake Smith  
Also Present: Village President Jim Hackney, Chief Lally, Officer Nelson, Clerk Lori Lewis

The purpose of this meeting was to discuss the resignation received from Chief Lally, the search for a new chief, and the Goodfield contract.

Chief Lally has submitted a letter of resignation with an effective date of January 31, 2023. The committee discussed the process for the hiring of a new chief. An interim chief will need to be appointed until this hiring is completed. Officer Nelson is interested and willing to fill that position. The committee will recommend that this appointment should be made at the January regular village board meeting, effective February 1, 2023 through April 30, 2023. The committee will recommend an annual salary of \$50,000 for the interim chief. Village President Hackney also stated that he would recommend a 72 hour pay period for the police chief with 8 hours of float time in order to avoid any overtime that may be necessary.

The committee will find out what the requirements and qualifications are for a police chief and any additional school or training should be completed as soon as possible after hiring.

A job description will be put together and the position posted with various agencies. Connections with a small/our community is a preferred attribute. Applications/resumes will be accepted until March 15, and these will be reviewed on the 20<sup>th</sup>. Then interviews will be scheduled with an anticipated hiring start date of May 1. Interviews will be conducted by the police committee chairman, village president, and clerk.

The contract with Goodfield was discussed. Goodfield is paying \$87,000 for this contract year which expires April 30, 2023. The police department has had expenses of more than \$180,000 this fiscal year (with four months to go), not including the new vehicle expenses. Chief Lally reported a "tremendous amount of burglaries happening in Goodfield", 40 to 45 reports written monthly, attributing many of these to Goodfield's campground, industrial park, and interstate coverage. The committee discussed how many hours are needed for this department in order to begin working on a cost-effective budget for the 2024 fiscal year. 16 hours per day, 6 days per week (including the chief's hours) was the recommendation. The committee will propose a contract for the upcoming fiscal year in the amount of \$125,000 for Goodfield.

Chief Lally suggested a board member possibly approach Congerville again to see if there is interest in picking them up on contract for service. He also brought up several additional ideas including keeping 2 full-time officers, which would necessitate additional costs for insurance and possible retirement, Goodfield buying out the department, and the anticipated costs to comply with the upcoming mandated body cameras, including equipment and training.

The committee will further discuss the needs of the village and the department and what can be afforded in the coming fiscal year. The impending state law changes including the additional mandated training will need to be considered when determining the new budget.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lori Lewis".

Lori Lewis  
Recording Secretary  
Village Clerk

**Village of Deer Creek**  
**Committee Meeting Minutes**  
January 16, 2023 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer

Absent: Stefanie Lee Berardi and Jake Smith

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Jeff Rogers, Chief Lally, Officer Nelson, Clerk Lori Lewis

**Street**

- The resolution for the Main Street reconstruction project needs to be approved. Upon receipt of IDOT approval, the plans should go out for bid in March. The committee discussed the need to shift the street to the west to avoid removal of the new sidewalk at the community center. This will be addressed with the engineer.
- Some street signs have been replaced, including the directional sign at the firehouse and the welcome sign coming in on Third Avenue.
- The committee reviewed the Martin Care program for the backhoe. The warranty is no longer in place. Martin Care will cover regular maintenance including oil changes.

**Water**

- None.

**Sewer**

- The issue with the wet wells has been resolved. The anchor holding the floats broke off the chain. A new anchor has been installed and all is working at this time.
- The sewer cleaning was done in the area of the school.

**Park & Community Events**

- Brian Roseboom was present to ask permission for the Hope Baptist Church in Mackinaw to park their mobile food pantry in the parking lot in front of the pumphouse once a month on Saturday to offer grocery items to those needing in the community. This information will be posted on the DCWN Facebook page and the newsletter.
- Brian also shared that the church will be hosting a spaghetti dinner on Saturday January 21 from 5 to 7. This will be a donation only dinner with 100% of the proceeds going to supply the food pantry.
- Trustee Lee Berardi was not present but asked that the use of the community center for religious purposes be discussed. The use of the building does not typically get screened. At this time there are no restrictions on the types of use for the building except for commercial purposes and it would not be the intent of the board to change that at this time.

### **Finance, Administration & Development**

- Village President Hackney discussed the trustee vacancy there will be in May and committee chair assignments. Committees are of the whole but each member will be assigned a chair position. Combining water and sewer again was considered. Appointments will be finalized in April.
- Employee evaluations will need to be done by March.

### **Police**

- Officer Nelson gave the monthly report.
- Trustee Kraemer distributed questions to the committee for the chief interview process and requested that any other questions be added to the list.
- Chief Lally was reported that starting in February, there will only be two night shifts covered regularly. Instead of Wednesdays as previously stated, he will be working Saturday nights.
- The committee discussed the salary for the interim chief position. The recommendation was for that position to be paid \$50,000 annual salary. Officer Nelson requested \$60,000. He is currently at \$48,800 plus health insurance costs of \$12,700 and feels that with the added responsibilities, \$60,000 would be more acceptable. The committee will recommend the interim chief be paid \$60,000 annual salary and should Officer Nelson be offered the permanent chief's position, that salary would not change for the coming fiscal year.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis  
Recording Secretary  
Village Clerk

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

1/23/2023

Report information generated from 12/01/2022-12/31/2022

**GENERAL FUND CHECKING**

Beginning Balance	87,831.79
Tax Receipts	25,463.03
Police Revenue	8,013.22
Payroll Transfer	6,000.00
Additional Income	4,532.62
Interest	3.56
Payroll	(39,572.14)
Warrants (Bills Paid)	(40,131.88)
Ending Balance	<u><u>52,140.20</u></u>

**OPERATIONS & MAINTENANCE FUND CHECKING**

Beginning Balance	2,727.18
Transfer from W&S Fund	12,000.00
Corrpro ck reissued from 2021	735.00
Payroll Transfer	(6,688.69)
Warrants	(5,203.23)
Ending Balance	<u><u>3,570.26</u></u>

**ADDITIONAL FUNDS**

	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
General Savings	251,578.27	0.00	48,500.00	83.56	203,161.83
Water & Sewer Checking	8,098.19	13,409.98	16,000.00	0.00	5,508.17
Depreciation Checking	56,746.53	4,000.00	0.00	17.03	60,763.56
Police Evidence Fund Checking	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	115,116.35	2,276.12	0.00	4.95	117,397.42
CD 24-month (backhoe)	42,122.30	0.00	0.00	0.00	42,122.30

**TOTAL CASH ASSETS**

Current Month:	486,390.77
Previous Month:	565,947.64

Prepared By:  
 Jodi McMahon



# Village of Deer Creek

## Bills Paid & Payable Report

January 2023

### General Fund

Ag-Land	fuel	283.88
Ameren IL	park	62.96
Ameren IL	street lights	236.63
Ameren IL	village hall/community center	129.70
Blue Cross/Blue Shield IL	Rogers	612.04
Blue Cross/Blue Shield IL	Lewis	2,230.17
BB Community Leasing Services	backhoe payment	1,437.16
Delta Dental	1/2 dental/vision insurance	109.68
Digital Copy Systems	monthly & annual contract	78.00
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless	cell phones	84.04
Frontier	office phone	130.73
Markley's Pest Elimination Services	monthly	50.00
GFL Environmental	recycling pick ups and market costs	
Lewis, Yockey & Brown	Main Street	175.00
The Traffic Sign Store	signs/post replacements	977.50
Lowery Excavating	sand	71.78
Schrock Repair, Inc	white truck repairs	1,323.69
McGrath Law Office		1,668.50
Nena Ace Hardware	supplies	40.40
Tazewell County Animal Control	annual contract	752.52
	Total general expenses:	<u>10,604.38</u>

### Police Expenses

Ag-Land	fuel	1,127.05
Hawk-Attollo	office	129.71
Bill Lally	monthly phone (January)	40.00
Markley's Pest Service	monthly	35.00
Motorola Solutions	starcom	108.00
TC3	quarterly dispatch	2,640.00
Ragan Communications, Inc.	monthly	14.69
Woodcom		552.00
Mediacom	telephone	52.02
Verizon	aircards for squads @ 44.85 ea	134.22
Daniel Nelson	health insurance reimbursement	1,055.78
AT&T		70.00
Mikael Jordan	monthly maint IT	250.00
Schrock Repair	22 Durango	71.78
	Total police expenses:	<u>6,280.25</u>

**Total General Fund Expenses: 16,884.63**

## January 2023 Bills Payable Report

### Operations & Maintenance

Ag-Land	fuel	
Ameren Illinois	water tower	48.15
Ameren Illinois	lagoon	
Ameren Illinois	pumphouse	590.33
Nicor	pumphouse	107.24
Nicor	lagoon	384.55
Delta Dental	1/2 dental/vision insurance	109.68
Blue Cross/Blue Shield	Lewis	2,230.17
JULIE, Inc		248.76
Pace Analytical Services, LLC	water & sewer testing	18.00
SJ Smith	welding supplies	18.60
VODC General Fund	payroll transfer	8,121.86
Lewis, Yockey, & Brown		385.00
Martin Equipment	grease for backhoe	76.80
All Small Engines	2-ton inspection	39.00
Advantage Computer	water bill cards	340.00
Midwest Meter Inc	readers	820.65
	<b>Total O&amp;M Expenses:</b>	<b><u>13,538.79</u></b>

### Credit Card Charges

postage	166.94
comm center supplies	71.35
Christmas	97.71
material supplies	946.29
police	313.24
	<b><u>1,595.53</u></b>

01/16/23

**Deer Creek General Fund  
Payroll Summary  
December 2022**

	Hours	Dec 22
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Clerk/Collector	180	4,846.14
Operator O&M	60	1,107.69
Police Chief	240	6,923.07
Hourly	61.25	857.50
Maintenance - General	313.5	6,437.00
Maintenance - O&M	313.5	6,437.00
Maintenance - OT	23.5	793.50
Police	319	7,496.50
Vacation - Police	4	94.00
Vacation Hourly Rate	24	560.00
<b>Total Gross Pay</b>	<b>1,538.75</b>	<b>35,552.40</b>
<b>Adjusted Gross Pay</b>	<b>1,538.75</b>	<b>35,552.40</b>
<b>Taxes Withheld</b>		
Federal Withholding		-3,871.00
Medicare Employee		-515.52
Social Security Employee		-2,204.22
IL - Withholding		-1,759.85
Medicare Employee Addl Tax		0.00
<b>Total Taxes Withheld</b>		<b>-8,350.59</b>
<b>Net Pay</b>	<b>1,538.75</b>	<b>27,201.81</b>
<b>Employer Taxes and Contributions</b>		
Medicare Company		515.52
Social Security Company		2,204.22
IL - Unemployment Company		28.38
<b>Total Employer Taxes and Contributions</b>		<b>2,748.12</b>

Deer Creek General Fund  
Income Details  
December 2022

	Dec 22	May - Dec 22
<b>Income</b>		
Community Center rentals	250.00	1,420.00
Interest	87.12	227.43
Liquor License Fees	0.00	2,100.00
Misc. Income	3,652.62	96,462.82
Payroll Transfer	6,000.00	46,240.67
Permits and Fees	330.00	4,224.34
Recycling	0.00	2,139.08
Special Projects Income	300.00	1,178.51
<b>Tax Receipts</b>		
Cannabis Use	81.27	703.28
Income Tax	6,112.96	72,860.22
Local Use Tax	2,391.84	17,038.89
Replacement Tax	311.77	3,033.26
Sales Tax	12,311.25	75,909.71
<b>Tazewell County</b>		
Corporate	0.00	134,428.36
Road and Bridge	0.00	8,585.29
<b>Total Tazewell County</b>	0.00	143,013.65
<b>Woodford County</b>		
Corporate	0.00	10,745.49
Road and Bridge	0.00	619.24
<b>Total Woodford County</b>	0.00	11,364.73
Utility Tax	2,460.68	19,819.31
Utility aggregate	0.56	621.85
Video Gaming Tax	1,076.02	8,904.25
Simplified Telecomm Tax	716.68	5,332.59
<b>Total Tax Receipts</b>	25,463.03	358,601.74
<b>Police Department</b>		
Reimbursements	0.00	108.00
<b>Fine Income</b>		
Drug Enforcement/DUI	0.00	205.50
Goodfield Reimbursed Fines	106.22	106.22
Tazewell County Fines	35.00	543.70
Woodford County Fines	622.00	5,092.14
<b>Total Fine Income</b>	763.22	5,947.56
Goodfield Contract	7,250.00	58,000.00
Ordinance Violations	0.00	400.00
Police Reports	0.00	35.00
<b>Total Police Department</b>	8,013.22	64,490.56
<b>Total Income</b>	44,095.99	577,085.15
<b>Expense</b>	0.00	0.00
<b>Net Income</b>	<b>44,095.99</b>	<b>577,085.15</b>