

# Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

**Tuesday April 18, 2023**

## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK COMMUNITY CENTER.

Village President Jim Hackney called the meeting to order at 7:00 p.m.

### I.) **ROLL CALL**

**Present:** Trustees Judy Cremeens, Mary Eschelbach, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

**Absent:** Grant Hackney

**Also Present:** PWS Gordon Robertson, Jeff Rogers, Interim Chief Nelson, Attorney Pat McGrath, Clerk Lori Lewis

### II.) **APPROVAL OF CONSENT AGENDA**

Trustee Eschelbach moved, and Trustee Kraemer seconded the motion to approve the Consent Agenda as presented.

#### **On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

### III.) **PUBLIC COMMENT** – None

### IV.) **REPORTS**

A. **Public Works Department** – PWS Robertson informed the board that a homeowner on Main Street would be placing a culvert in the ditch in front of his property. Village will purchase it and be reimbursed. Also, there is some storm drainage work that needs to be done at S Main and Hays, including placement of a catch basin. The concrete tube will cost about \$165.

B. **Planning/Zoning Board of Appeals** – None.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – None.

### V.) **OLD BUSINESS** –

There are no updates on the Main Street reconstruction project.

**VI.) NEW BUSINESS –**

Trustee Kraemer moved, and Trustee Smith seconded the motion to appoint John Lewis as Police Chief for a term of two years, effective May 1, 2023 and ending April 30, 2025, as recommended by the village president.

**On roll call the vote was:**

**Ayes:** 4 – Cremeens, Eschelbach, Kraemer, Smith

**Nays:** 1 – Lee Berardi

**Absent:** 1 - Hackney

There being four affirmative votes...**Motion Carried**

Trustee Kraemer moved, and Trustee Cremeens seconded the motion to approve the wage increases as recommended by the committee, effective May 1, 2023.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

Trustee Cremeens moved, seconded by Trustee Smith to approve and authorize the village president and clerk to sign the police contract with Goodfield for a term of one year, effective May 1, 2023 and expiring April 30, 2024, in the amount of \$108,000.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

Trustee Cremeens moved, seconded by Trustee Kraemer to approve the annual meeting dates for fiscal year 2024.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

Trustee Eschelbach moved, seconded by Trustee Lee Berardi to approve and authorize the village president to sign the Community Services Block Grant Program agreement for utility assistance.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

Trustee Cremeens moved, seconded by Trustee Kraemer to approve and authorize the village president and clerk to sign the recycling grant agreement with Tazewell County Health Department, grant amount of \$1,813.22.

**On roll call the vote was:**

**Ayes:** 5 – Cremeens, Eschelbach, Lee Berardi, Kraemer, Smith

**Nays:** 0 – None

**Absent:** 1 - Hackney

There being five affirmative votes...**Motion Carried**

**VII.) CALENDAR ITEMS**

Committee Meetings	May 15	6:00 p.m. at village hall
Regular Village Board	May 16	7:00 p.m. at village hall
Senior Lunch (open to the public)	April 25	11:30 a.m. at community center

**VIII.) ADJOURNMENT:**

There being no further business to conduct, Trustee Cremeens moved, and Trustee Kraemer seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:20 p.m.

Respectfully Submitted,



Lori Lewis  
Village Clerk

**Village of Deer Creek**  
**Committee Meeting Minutes**  
May 15, 2023 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Josh Rossman, Jake Smith

Absent: None

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Chief Lewis, Clerk Lori Lewis, Jeff Rogers

**Street**

- Engineer Yockey forwarded the IDOT Local Public Agency Formal Contract for the Main Street reconstruction project that was emailed to them. The village is still waiting for the mailed copy so that the contractor can be issued the notice to proceed. The letter is dated May 8 and should be received any day.
- The committee heard that there have been some issues with semi-trucks being brought through the residential streets in order to get to Loos Supply, located east outside of the village. There is no truck weighted street to get these trucks in and out of here. The village may want to consider upgrading Perry Street to allow for these trucks. Also discussed was signage to direct truck traffic to Loos safely.
- PWS Robertson reported that after the storms last week, three trees on village right of way were taken down. There are several others that need attention. The trees will be inspected and quotes obtained.
- No quote has been received yet for the spray patching.

**Water**

- Fire hydrants were flushed for the first time this season on the 3<sup>rd</sup>.

**Sewer**

- Jeff reported that half of the sewer lines on the list have been cleaned.
- It was also reported that there is a light out on the wet well due to storm damage. It will be repaired soon.

**Park & Community Events**

- Jim McGrew was present to request a grant for the annual Cruise In. He (Madison Street Hot Rods) hosts this event each year as a fundraiser for the fire department. This is the 10<sup>th</sup> year. He provides a dj, ice cream, and giveaways. The fire department will be selling sandwiches and sides as in previous years. It is June 10 from 4 to 8 p.m. The committee will recommend granting \$1000 to Jim McGrew to help with the costs of the annual cruise-in.
- The splash pad will open on Friday May 26. The donation box has been installed and other ways to receive donations to offset the water costs will be investigated.

### **Finance, Administration & Development**

- The Certification of Estimated Revenues was reviewed, and adjustments will be made as discussed.

### **Police**

- The committee will recommend that the Goodfield contract, which was approved last month, be rescinded. At last month's committee meeting, Goodfield representatives were present, and it was believed that all parties were in agreement with all aspects of the contract. Goodfield officials did not approve the contract at their April board meeting and have not made any contact or had any further discussion with any Deer Creek representative since. Their attorney contacted Attorney McGrath asking about the requested changes after April's meetings. The only discussion regarding changes pertained to hours and as noted in last month's committee meeting minutes, the Deer Creek village board was not in agreement with putting specific hours in the contract. This was agreed upon by all parties in attendance of that April committee meeting. The police budget will be adjusted to reflect these changes.
- It is the time of year when letters need to be sent regarding property clean-up and vehicles.
- Chief Lewis presented cost estimates to move the new camera system into the marked '17 and work towards taking the gray squad out of service. A new battery was put in the marked '17.
- The committee discussed monthly reporting. The only addition to what is already being presented would be to include any call-outs.
- There have been numerous complaints of dogs running at large this spring. Animal control will be contacted to handle these complaints.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis  
Recording Secretary  
Village Clerk

**VILLAGE OF DEER CREEK**  
 Monthly Treasurer's Report

5/15/2023

Report information generated from 4/01/2023-4/30/2023

**GENERAL FUND CHECKING**

Beginning Balance	58,608.44
Tax Receipts	24,318.04
Police Revenue	9,714.96
Payroll Transfer	5,384.07
Additional Income	1,070.25
Interest	2.57
Payroll	(23,588.49)
Warrants (Bills Paid)	(12,264.14)
Ending Balance	<u><u>63,245.70</u></u>

**OPERATIONS & MAINTENANCE FUND CHECKING**

Beginning Balance	2,209.47
Transfer from W&S Fund	8,000.00
Payroll Transfer	(5,384.07)
Warrants	(2,493.02)
Ending Balance	<u><u>2,332.38</u></u>

	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
<b><u>ADDITIONAL FUNDS</u></b>					
General Savings	203,236.97	0.00	0.00	0.00	203,236.97
Water & Sewer Checking	4,493.25	10,591.49	12,000.00	0.00	3,084.74
Depreciation Checking	67,917.85	4,000.00	0.00	56.89	71,974.74
Police Evidence Fund Checking	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	124,239.77	2,074.45	0.00	5.16	126,319.38
CD 24-month (backhoe)	42,122.30	0.00	0.00	0.00	42,122.30

**TOTAL CASH ASSETS**

Current Month:	514,043.24
Previous Month:	504,555.08

Prepared By:  
 Jodi McMahon

**Village of Deer Creek**  
**May 2023 Bills Paid & Payable Report**

**General Fund**

Ag-Land	fuel	160.44
Ameren IL	park	
Ameren IL	street lights	230.57
Ameren IL/Hawk-Attollo	village hall/comm center	72.61
Blue Cross/Blue Shield IL	Rogers	612.04
Blue Cross/Blue Shield IL	Lewis	2,230.17
BB Community Leasing Services	backhoe payment	1,437.16
Delta Dental	1/2 dental/vision insurance	119.24
Digital Copy Systems	monthly & annual contract	78.00
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless	cell phones	83.98
Frontier	office phone	130.82
Markley's Pest Elimination Services	monthly	50.00
GFL Environmental	recycling pick ups and market costs	691.24
Lewis, Yockey & Brown	Main Street	359.51
Contech	culvert	525.00
East Peoria Tire & Vulcanizing	backhoe repairs	160.00
Midwest Equipment	chain saw maintenance	45.61
Nena Ace Hardware	door knob w/ lock	29.69
DCM CUSD #701	crossing guard 21-22 school year	2,060.23
Send It Services	office supplies	47.99
Zehr Property Maintenance	tree clean up (3 trees removed)	6,900.00
	Total general expenses:	<u><u>16,174.30</u></u>

**Police Expenses**

Ag-Land	fuel	451.54
Ameren IL/Hawk-Attollo	office	27.93
Markley's Pest Service	monthly	35.00
Motorola Solutions	starcom	108.00
TC3	quarterly dispatch	2,424.00
Ragan Communications, Inc.	monthly	14.69
Woodcom		552.00
Mediacom	telephone	50.24
Verizon	aircards for squads @ 44.85 ea	132.72
Daniel Nelson	health insurance reimbursement	1,055.78
Verizon Wireless	monthly service	41.99
Tazewell County ETSB	annual fees for report writing	7,424.71
Supreme Radio Communications	clip belt	22.00
	Total police expenses:	<u><u>12,340.60</u></u>

**Total General Fund Expenses: 28,514.90**

## May 2023 Bills Payable Report

### Operations & Maintenance

Ag-Land	fuel	160.45
Ameren Illinois	water tower	
Ameren Illinois	lagoon	27.93
Ameren Illinois	pumphouse	27.93
Blue Cross/Blue Shield IL	Lewis	2,230.17
Nicor	pumphouse	57.44
Nicor	lagoon	201.47
Delta Dental	1/2 dental/vision insurance	119.24
Pace Analytical Services, LLC	water & sewer testing	252.70
SJ Smith	welding supplies	18.00
VODC General Fund	payroll transfer	5,727.48
Core & Main	catch basin, flags	406.30
Water Solutions	polys	1,965.00
Hawkins, Inc	chemicals	1,306.70
	<b>Total O&amp;M Expenses:</b>	<b><u>12,500.81</u></b>

### Credit Card Charges

postage	163.20
meeting treats	64.30
accounting software	1,386.68
material supplies	442.31
police (phone)	39.00
redeemed points	(500.00)
	<b><u>1,595.49</u></b>

**1,595.49**



05/12/23

**Deer Creek General Fund  
Payroll Summary  
April 2023**

	Hours	Apr 23
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Clerk/Collector	120	3,580.76
Operator O&M	40	738.46
Police Chief	160	4,615.38
Trustee Salary Quarterly		1,425.00
Hourly	22.25	311.50
Maintenance - General	212	4,312.00
Maintenance - O&M	212	4,312.00
Maintenance - OT	8	270.00
Police	55	1,292.50
Vacation Hourly Rate	24	528.00
<b>Total Gross Pay</b>	<b>853.25</b>	<b>21,385.60</b>
<b>Adjusted Gross Pay</b>	<b>853.25</b>	<b>21,385.60</b>
<b>Taxes Withheld</b>		
Federal Withholding		-2,147.00
Medicare Employee		-310.10
Social Security Employee		-1,325.90
IL - Withholding		-1,058.61
Medicare Employee Addl Tax		0.00
<b>Total Taxes Withheld</b>		<b>-4,841.61</b>
<b>Net Pay</b>	<b>853.25</b>	<b>16,543.99</b>
<b>Employer Taxes and Contributions</b>		
Medicare Company		310.10
Social Security Company		1,325.90
IL - Unemployment Company		96.46
<b>Total Employer Taxes and Contributions</b>		<b>1,732.46</b>

Deer Creek General Fund  
Income Details  
April 2023

	Apr 23	May '22 - Apr 23
<b>Income</b>		
Community Center rentals	170.00	2,290.00
Interest	2.57	313.21
Liquor License Fees	0.00	2,100.00
Payroll Transfer	5,384.07	71,874.89
Permits and Fees	792.25	6,097.60
Recycling	0.00	5,695.22
Special Projects (Misc) Income	108.00	95,110.40
<b>Tax Receipts</b>		
Cannabis Use	95.27	1,050.16
Income Tax	9,356.15	107,771.76
Local Use Tax	2,140.12	27,160.46
Replacement Tax	541.27	4,602.99
Sales Tax	7,610.88	108,582.82
<b>Tazewell County</b>		
Corporate	0.00	134,428.36
Road and Bridge	0.00	8,585.29
<b>Total Tazewell County</b>	0.00	143,013.65
<b>Woodford County</b>		
Corporate	0.00	10,745.49
Road and Bridge	0.00	619.24
<b>Total Woodford County</b>	0.00	11,364.73
Utility Tax / Aggregate	2,820.17	38,100.77
Video Gaming Tax	1,033.22	13,031.58
Simplified Telecomm Tax	720.96	8,132.40
<b>Total Tax Receipts</b>	24,318.04	462,811.32
<b>Police Department</b>		
Reimbursements	0.00	3,698.28
<b>Fine Income</b>		
Drug Enforcement/DUI	0.00	258.00
Goodfield Reimbursed Fines	38.46	221.60
Ordinance Violations	0.00	400.00
Tazewell County Fines	459.50	1,159.70
Woodford County Fines	1,967.00	9,248.14
<b>Total Fine Income</b>	2,464.96	11,287.44
Goodfield Contract	7,250.00	87,000.00
Police Reports	0.00	60.00
Grants	0.00	1,125.00
<b>Total Police Department</b>	9,714.96	103,170.72
<b>Total Income</b>	40,489.89	749,463.36
<b>Expense</b>	0.00	0.00
<b>Net Income</b>	<b>40,489.89</b>	<b>749,463.36</b>